Montgomery County Public Schools does not discriminate in its programs and activities for reasons of race, religion, color, gender, national origin, disability, age, or on any other basis prohibited by law. The following persons have been designated to handle inquiries regarding non-discrimination policies:

Director of Human Resources and Assistant Superintendent for Operations 750 Imperial Street SE, Christiansburg, VA 24073 (540) 382-5100
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Years ago, in the rolling hills of the Blue Ridge Mountains, there lived an Indian highly skilled at hunting. He hunted every animal to prove his skill. One day he spotted a fierce Bruin. He quickly realized that this would be the ultimate test of his hunting skills. He tracked the Bruin through the woods for eight days and eight nights. Finally, he came upon the immense beast, resting in a great sinkhole. As he crept closer, the great bear rose up, imposing his colossal body upon the Indian. The Indian unsheathed his knife and went to attack as the great Bruin exposed its meat-tearing claws. The combatants clashed brutally for hours, with neither being able to harm the other. The Indian grew weary and reluctantly let down his guard. The Bruin swung its mighty paw and swatted the embattled Indian to the ground. As the Bruin moved in to finish off the Indian, the beaten warrior asked the Bruin for forgiveness.

“Great Bruin,” he said, “my life is yours.” Upon hearing this, the Bruin replied, “I do not wish to end your life, brave warrior. I simply ask that you flee from my land and spread the story of me, the great Blacksburg Bruin, to your people. The Indian agreed to that request and returned to his home to spread the tale of Blacksburg. In honor of the bear’s strength and courage, Blacksburg High School gave the Bruin the honor of being its mascot in hopes that his courage and strength would bring them victory.

Dustin Rettig
Class of 2008
ACADEMIC INTEGRITY POLICY

PHILOSOPHY
Teachers and administrators at BHS understand that pressure to get good grades can sometimes create the incentive to cheat. However we firmly believe that cheating denies the value of education, damages the ethical character of the individual student, and undermines the integrity of our school community. The Academic Integrity Policy affirms that we value learning for its own sake, and that we therefore demand personal integrity and intellectual honesty in all academic work.

DEFINITION
Having academic integrity means valuing and demonstrating positive regard for:
- Intellectual honesty
- Personal truthfulness
- Learning for its own sake
- The creations and opinions of others (i.e., intellectual property)

You are acting with academic integrity to the extent that you demonstrate these values, and in particular:
- Take full credit for your own work, and give full credit to others who have helped you or influenced you, or whose work you have incorporated into your own.
- Represent your own work honestly and accurately.
- Collaborate with other students only as specifically directed and authorized.
- Report breaches of academic integrity to a teacher, counselor, or administrator.

What is cheating?
Cheating is defined as seeking to obtain (or aiding another to obtain) credit or improved scores through the use of any unauthorized or deceptive means. Some examples of what cheating looks like:
- Presenting information collected, organized, or envisioned by someone else as your own (with or without the author's permission) or allowing someone else to present your work as his or her own.
- Taking shortcuts (such as unauthorized use of study aids) that allow you to bypass steps of an assignment.
- Using forbidden material to "help" during an exam, such as cheat sheets, graphing calculators, or cell phones.
- Asking about or sharing questions and/or answers to quizzes and exams.
- Submitting the same work for more than one assignment without express permission from your teacher(s).
- Altering corrections or scores with the intent of changing your grade.
- Misrepresenting yourself in any way to your teachers in regard to the work you have done, such as saying you've turned in an assignment when you did not, or that you've worked hours longer than you actually did to complete an assignment.
- Fabricating information to try to earn more time, more credit, or grading leniency on an assignment, project, or exam.
- Missing class in order to avoid turning in an assignment or taking a test.
- Doing more or less than your share of a group project without permission from your teacher.

TEACHER, STUDENT, PARENT, AND ADMINISTRATOR RESPONSIBILITIES

Students’ Responsibilities
- Read and know the school’s Academic Integrity Policy.
- In addition to observing the BHS Academic Integrity Policy, observe all course-specific rules and consequences established by your teachers.
- Report to the teacher if cheating is taking place and how it is being done.
Do not copy homework or let someone else copy your homework.
Do not use study aids (such as Sparknotes) as an alternative to completing an assignment.
Only work with others when the teacher has specifically given permission.
Seek only appropriate help from parents, tutors, or other students; check with the teacher prior to receiving the help to know what help and assistance is appropriate.
If collaboration has not been specified as permissible, the assignment must be your individual honest effort.
Take responsibility for doing your fair share when working on a collaborative assignment.
On writing projects or papers, do not summarize, paraphrase or quote without proper documentation per the style guide (MLA, APA, Chicago, etc.) assigned by your teacher.
During tests and quizzes, keep your paper covered and your eyes on your own paper.
When in doubt, clarify with the teacher what aids may be used on the test (calculator, notes, etc.).
Do not talk during test except to teacher.
Do not discuss any aspect of the test until the teacher has returned it or given permission to discuss it.

Teacher Responsibilities
- Be precise about expectations for students by clearly stating the Academic Integrity Policy, orally and in writing.
- Communicate the range of consequences for Academic Integrity violations to the students.
- Address the use of study aids (e.g., SparkNotes, tutors, etc.) in course work.
- Clearly specify when collaboration with other students is permitted on an assignment.
- Review student work regularly for violations of the Academic Integrity Policy.
- Report violations of the Academic Integrity Policy regarding your own class assignments to an administrator.
- Report violations of the Academic Integrity Policy regarding another teacher’s class assignments to that teacher (i.e., when an English teacher observes students copying Math homework in English class, the English teacher should report that to the Math teacher).
- Tell students when they are allowed to discuss a test after it has been given.

Parent Responsibilities
- Read and know the school’s Academic Integrity Policy.
- Help the student understand you value academic integrity and expect the student to comply with the school’s Academic Integrity Policy.
- Support the imposition of consequences if the Academic Integrity Policy is violated.
- Require students to do their own work.
- When helping students with assignments, ensure that their work remains their own.

PROCEDURES AND CONSEQUENCES

Procedures
All parties concerned—students, parents, and administrators—are to understand that the teacher’s professional judgment will determine whether a violation of the Academic Integrity Policy has occurred.
Whenever a student is found to have violated the Academic Integrity Policy and/or course-specific rules, these procedures will be followed:
1. The teacher will document the violation and report it to administration via a discipline referral form.
2. The administrator will confer with the student and will contact the student’s parents. The purpose of the administrator-student conference is to review the Academic Integrity Policy, clarify why the work or behavior in question constitutes a violation of it, and help prevent future violations.
3. Based on investigative findings appropriate consequences will be assigned. Consequences for first-time and subsequent offenses are outlined below.

Consequences
Consequences for a first-time violation may include (but are not limited to):
- Resubmission of the assignment in a manner that demonstrates academic integrity.
- Participation in instructional activities to review the academic integrity policy.
- Point deduction on a quiz, test, paper, project, or homework assignment, a zero or negative points assigned as the grade.
- Detention(s) or ISS
- Grade lowered one (1) letter grade for the quarter or semester report card.
A teacher may decline to write a letter of recommendation or report it in a letter. A teacher may also rescind a recommendation after it has been sent.

Consequences for subsequent violations may include (but are not limited to) any of those above as well as the following:

- Repeat offense in same class: Conference called by Administrator with student, teacher, parent, and counselor.
- Repeat offense, but not in the same class: Appropriate action taken by Administrator (e.g., detention and Saturday school).
- Grade lowered several letter grades for the quarter or semester report card.
- Loss of good standing, suspension, and/or exclusion from extracurricular activities, including removal from class offices and disqualification from BHS Honor Society.

This policy has been adapted for BHS from the Piedmont High School Academic Integrity Policy with express permission from Piedmont High School, Piedmont, CA.

**ACCIDENTS**

Student accidents should be reported to the bookkeeper in the Main Office.

**ADULT RIGHTS FOR STUDENTS**

Students who have not reached the age of eighteen who wish to claim adult rights must do so through the courts and provide evidence of such to the school. All students living with parents or guardians will be required by the school to have parents/guardians provide excuses for absences, sign field trip or other permission forms, and be responsible for their other school related obligations. Students who are eighteen and living on their own (not being supported by their parents) may write their own notes, etc. once documentation has been provided by the parents/guardians that the student is self-supporting.

**ALTERNATIVE CREDIT**

Students wanting course credit for external on-line and distance learning courses, demonstrated proficiency and home schooling need to see their guidance counselor for policies covering these credits.

**ANNOUNCEMENTS**

Members of Student Council will read the daily announcements on the intercom. Announcements must be written on the designated form located in the Main Office. The form must be dated and signed by the teacher/club sponsor/person in charge of the event before the announcement will be made. The announcements are to be placed on the clipboard provided in the Main Office at least 5 minutes before announcements are made. No announcements, leaflets, or posters that are not related to Blacksburg High School can be posted or distributed without the principal's approval. Announcements at the end of the day will be related to changes in afternoon schedules/emergencies ONLY.

**ASSEMBLIES**

Assemblies such as SCA elections, awards assemblies and public awareness assemblies are yearly school events. The administration and staff have put a great deal of time and effort in providing events that are educational, interesting and important to each students’ education. These assemblies are instructional opportunities. Students are expected to participate in the activities and remain in school on these days. At all times, student behavior should be refined and courteous. An indication of the cultural level of the school is the conduct of its student body at an assembly. Whether guests are present or not, each student is personally responsible for the impression made by the school as a whole. Unacceptable conduct would include whistling, inappropriate clapping, boisterousness, and talking during a program. Students should not prop their feet on seats.

Students will be allowed to check-out during an assembly if a parent comes to school and signs them out, or if a parent sends a note stating that the student has a doctor or dentist appointment. The parent would then either sign the student back in upon their return to school, or the student would present a note from the doctor/dentist stating that the student was in their care during the released time.

**ATTENDANCE POLICY**

Regular attendance is essential for success in high school. Students are expected to attend school for the entire day, and all classes every day in order to receive the full benefits of class instruction. Each time a child misses school he/she is missing valuable instructional time. Excessive absenteeism generally results in poor
learning and unsatisfactory grades. Regular school attendance also is directly related to the development of good habits, which are important in the world of work and in higher education.

Student attendance will be monitored and reported as required by state law and regulations. When we believe that a student’s school attendance is jeopardizing his/her progress in class, the parent/guardian will receive written notification from the school. Any excessive check-ins, check-outs, or patterns of absences may result in administrative intervention including the development of an attendance improvement plan and/or disciplinary action. Should your child’s attendance not improve, he/she may also lose school privileges, be referred to our SAP Team, and may be referred to Court Services (Division Policy 7-2.3)

Student absences without parental awareness and support will be addressed in accordance with MCPS Truancy policies and procedures (7-2.3). Nothing in this policy shall be construed to limit in any way the authority of any attendance officer or the division superintendent to seek immediate compliance with the compulsory attendance law. It is expected that parents will cooperate with school officials to remedy the student’s attendance problem. When direct contact with the parent cannot be made despite reasonable efforts, or when parents otherwise fail to cooperate in remedying the student’s attendance problem, the division superintendent or his/her designee may seek immediate compliance with compulsory school attendance laws. The division superintendent’s designee, with the knowledge and approval of the division superintendent, shall institute proceedings against any parent who fails to comply with the requirements of the compulsory attendance laws. When the complaint arises out of the parent’s failure to comply with the requirements of the law relating to compulsory attendance, the division superintendent’s designee shall document the school division’s compliance with procedures for enforcing compulsory attendance.

Student Absences
A student is counted present only when he/she is present in the classroom or other approved designated area at the time of the tardy bell or is attending or participating in an approved school-sponsored field trip or event. A student shall be considered absent when he/she does not report to class during the assigned class period. Student absences will be recorded on a daily basis for each class period. This “period attendance” will be reported electronically to the office each period and is automatically included in individual student records. When a student is absent from school, an automated system will notify parents/guardians of their child’s absence from school. The system will begin calling home telephone numbers each morning. The system is designed to leave a message on an answering machine. If there is another telephone number other than the home number that parents wish to be called with this message, they should contact the administrative assistant in the main office at 382-5706 to make these arrangements. The notification will be based on the student’s attendance as reported by his/her 1st period teacher. A reasonable effort will be made to contact a parent/guardian of each absent student every day and to obtain an explanation for the student’s absence, where there is no indication that the student’s parent is aware of and supports the absence. If for any reason a student will need to be out of school for an extended period of time, parents/guardians should notify the administrative assistant in the main office of the dates and circumstances of the anticipated absence. Absences for each grading period will be reported to the parent(s)/guardian(s) on the report card.

Per division policy 7-2.3, absences for any of the reasons listed below SHALL NOT contribute to a student’s total number of absences:

- State-mandated testing or other school/division testing programs
- School-sponsored field trips or activities
- All VHSL activities
- Late bus or buses which fail to run
- Conference with guidance counselor, administrator, or other related staff members
- In-school suspension (ISS)
- Involuntary court appearance (copy of court order or subpoena required)
- Death in the family or household (verification may be required)
- Religious holidays (verification may be required)
- College visit (verification required) up to 3 school days

Absences for reasons other than those listed above shall contribute to a student’s total absences.

Absences for Observance of a Religious Holiday
A student may be excused from school for the observance of a religious holiday. The parent/guardian of such student shall provide a letter to the student’s school in advance of the planned absence notifying the school of
the planned absence, the dates of the planned absence and the religious holiday being observed. A student who is absent in accordance with this policy shall not be deprived of any award or eligibility or opportunity to compete for any award, or of the right to take an alternate test or examination, for any which he or she missed by reason of such absence. Make-up work shall be completed as described in “Make-Up Work” below.

Returning to School
On the day of their return to school from an absence, students must report to the main office before going on to classes. A note of explanation will be required to officially document any absence. The note must include the date(s) and cause(s)/circumstance(s) of the absence(s), and the parent’s or guardian’s signature. Per division policy 7-2.3, absences are not considered as excused or unexcused. Instead, all absences will be identified as documented (note received) or undocumented (no note received). The administrative assistant in the main office will record each student’s visit to the office and document whether or not a note was received. Students who return to school without a note or other verification that a parent/guardian is aware of and supports the absence will be considered as skipping school and will be referred to an administrator for disciplinary action.

All notes from parents/guardians, or any other correspondence concerning student absences, will be kept on file for documentation.

CONSEQUENCES FOR EXCESSIVE ABSENCES FROM SCHOOL
It is important for parents/guardians to provide documentation for all student absences (See “Returning to School” section above). When a student has accumulated 15 or more absences in a course, the assistant principal will review the student’s documentation on file for all absences and determine whether or not the student should lose his/her “Good Standing” status.

- Absences identified in division policy (7-2.3) as those that “shall not contribute to a student’s total number of absences” will not be counted.
- Reasons for absences which are generally considered reasonable for missing school (i.e. documented student illness/injury, personal/family emergencies, and other extenuating circumstances) will be considered by the assistant principal as to whether or not they will be counted for purposes of determining a student’s “Good Standing” status.

Students who lose their “Good Standing” status due to excessive absences from school will have the following restrictions imposed until their “Good Standing” status is reinstated:
- Loss of any “Late Arrival” or “Early Release” on their daily schedule
- Prohibited from participating in school athletics or other extra-curricular activities
- Prohibited from attending any school extra-curricular events
- Prohibited from attending/participating in school dances/prom
- Prohibited from driving/parking on BHS campus
- Prohibited from participating in BHS Graduation Ceremony

Students may have their “Good Standing” status reinstated by fulfilling all stipulations in an “Attendance Improvement Plan” developed by the assistant principal. Students and their parents/guardians may appeal a loss of “Good Standing” status to the principal. However, loss of privileges will not be delayed while an appeal is pending.

MAKE-UP WORK
Make-up work will be provided for all absences, including absences caused by OSS. Per Division Policy 7-2.3, it is the responsibility of the students and/or parent/guardian to request make-up work for all absences and for the student to complete all assigned make-up work within one school day for every day missed (Example: If a student misses 3 days of class/school, he/she has 3 school days to make up the work).

Parents/guardians can request that their child’s teachers compile work that has been missed by calling the guidance office. A day of advance notice is preferred; however, same day collection will be attempted if the request is received by 9:00 AM. This work can be picked up in the guidance office after 2:50 PM on the day of the request, or any time the next day. Otherwise, it is the student’s responsibility to request any missed assignments, schedule make-up tests, quizzes, labs, etc. the day of their return to school.

Typically, assignments due on the date of an absence are due the first day of the student’s return to school unless they did not receive advanced notice due to other legitimate absences. Likewise, students who are
absent on the day of a test or quiz should be prepared to take the test or quiz on the first day of their return to school unless they did not receive advanced notice due to other legitimate absences.

The time limit on make-up work may be extended by the teacher or administrator due to extenuating circumstances.

CHECKING IN/OUT OF SCHOOL & TARDIES TO CLASS
Student check-ins, check-outs, and tardies to each class will be recorded on a daily basis. Students must present to the main office a written note which includes the date(s), cause(s), and the parent’s/guardian’s signature for all student check-ins (late arrivals) and check-outs (leave early). If a student is being transported by a county bus or vehicle that arrives late to school, the student will not be counted as tardy. Any excessive check-ins, check-outs, and tardies to class will result in administrative intervention including the development of an improvement plan and/or disciplinary action.

Check-ins, and check-outs will be considered as EXCUSED only for the following reasons (documentation required):
- Appointments with doctor, dentist, or other health professional
- Court appearances
- Death in the family or household

Tardies to class will be considered as EXCUSED for students who are late to class because of being detained by a staff member (student must obtain a note/pass from that staff member).

All UNEXCUSED check-ins, check-outs (documented or undocumented), and tardies to class will contribute to the total number accumulated for the purpose of disciplinary action.

Any exceptions for extenuating circumstances must have principal approval.

Arriving Late to School (Check-Ins) – Students who arrive to school late must report directly to the main office through the main office entrance upon their arrival to school before going to class. A student who reports to school late, with or without documentation, will be marked as a check-in. Any students who arrive to school late must sign the Check-In Sheet in the main office and obtain a pass to class. Students accompanied by a parent/guardian, or who bring a note of explanation for their late arrival, will have their tardiness documented by office staff.

Leaving Early (Check-Outs) – If it is necessary for a student to leave school early, he/she must report to the main office to obtain permission to check-out from office staff and sign the Check-Out Sheet in the main office before leaving school grounds. Students who wish to check-out must bring a note from a parent/guardian to the main office when it is time for them to leave school. Parents/guardians may be called to verify written notes. In extenuating circumstances, parents/guardians may also request permission for their child to leave school early by talking with office staff by phone. Such arrangements will require the approval of an administrator. Parents/guardians may also check-out their child from school in person. Parents/guardians must do so through the main office and sign the Check-Out Sheet. Only those adults who have legal custody or the written authorization of a parent/guardian may check a student out of school. Any student who leaves school early following this procedure will be marked as a checkout. Students leaving without following this procedure are considered to be skipping school.

- Students are not permitted to leave school for the purpose of eating lunch. If it is necessary for a student to check-out during the lunch period, a parent/guardian must speak with an administrator before the student is given permission to check-out. Written documentation may be required to verify the reason for the check-out.
- Any student who has checked-out must leave campus promptly and may not return to the grounds without officially checking back in to school. Those students returning to school to provide transportation for their peers must remain in the parking lot and may not re-enter the building.
- Students who use their vehicles to leave campus without permission, or provide transportation to another student who leaves campus without permission, will lose their parking privilege for a minimum of 10 school days.

The Check-In/Check-Out Sheet and any notes from parents/guardians will be kept on file for documentation.
**Tardies to Class/Check In’s To School**
A student is counted present and on time to class only when he/she is present in the classroom, or other approved designated area, at the time of the tardy bell. A student reporting to class after the tardy bell, or after the designated starting time for the class period, will be recorded as present and tardy. Arriving late to class disrupts instruction and learning. Students are provided with sufficient time to make class changes and are expected to be in class on time. **Students who arrive more than 5 minutes late to class without a note from a staff member will considered skipping class and will be referred to an administrator for disciplinary action.**

**DISCIPLINARY PROCEDURES FOR CHECK-INS/OUTS & TARDIES TO CLASS**
Students who accumulate an excessive number of UNEXCUSED check-ins, check-outs, and tardies to class will be referred to an administrator for the following disciplinary action:

- For each 9-week Grading Period, students who accumulate any combination of UNEXCUSED check-ins to school (late arrival), check-outs from school (leave early), and tardies to class will be assigned the following disciplinary action:

<table>
<thead>
<tr>
<th>Check-in/Tardy</th>
<th>Disciplinary Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>4th</td>
<td>1 Detention</td>
</tr>
<tr>
<td>5th</td>
<td>1 Detention</td>
</tr>
<tr>
<td>6th</td>
<td>1 Hour Saturday School</td>
</tr>
<tr>
<td>7th</td>
<td>2 Hours Saturday School</td>
</tr>
<tr>
<td>8th</td>
<td>3 Hours Saturday School</td>
</tr>
<tr>
<td>9th and Subsequent</td>
<td>ISS or Saturday School</td>
</tr>
<tr>
<td>10th Check-out/Tardy</td>
<td>Lose Good Standing Status + Disciplinary Action</td>
</tr>
</tbody>
</table>

- In addition to the above, any student who accumulates 6 TARDIES TO SCHOOL (CHECK-INS) in a semester will lose his/her campus driving/parking privileges for 10 school days. “Tardies to School” includes being late to 1st block and checking-in to school any time after 1st block.

- After 10 days of restriction, driving/parking privileges will be reinstated. Upon reinstatement of his/her driving privilege, the student will lose his/her campus driving privilege for another 10 school days after accumulating 3 additional tardies within the same semester. **The third time that a student loses his/her campus driving/parking privileges in a school year, the restriction will be for the remainder of the school year.**

- Any student found driving or parked on school grounds (during school hours) while privileges are restricted, will lose all campus driving/parking privileges for the remainder of the school year.

- Failure to attend Saturday School will result in ISS.

**PARTICIPATION IN AFTER-SCHOOL ACTIVITIES**
Students who are absent from school, arrive late (check-in more than 15 minutes after the school day begins), or check out early during the school day are not allowed to participate in any after-school activities that day. The Athletic Director will be notified of a non-participation athlete.

Students will not be able to practice or play on days they are assigned to Out-of-School Suspension (OSS). Students may resume practice or play following the completion of the last day of their OSS. Once a student returns from OSS, the level of participation in practice, games, or performances remains at the discretion of their coach/advisor.

Students will not be able to practice or play until completion of an In-School Supervision (ISS) assignment. Students may resume practice or play after missing all days of practice or play due to an ISS assignment. Once a student returns to practice/play, the level of participation in practice, games, or performances remains at the discretion of their coach/advisor.

Students who plan to attend athletic practices or any extra-curricular practices that do not begin immediately after school, must leave the building and grounds and return closer to the practice’s start time unless they have pre-arranged plans to be supervised by a coach or other staff member. Parents/guardians should pre-arrange transportation for their child to/from practices. Exceptions to this policy must be approved by an administrator.
### BHS 2019-2020 Bell Schedule

<table>
<thead>
<tr>
<th>1st Lunch Schedule</th>
<th>2nd Lunch Schedule</th>
<th>3rd Lunch Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Block 8:05 am – 9:35 am</td>
<td>1st Block 8:05 am – 9:35 am</td>
<td>1st Block 8:05 am – 9:35 am</td>
</tr>
<tr>
<td>2nd Block 9:40 am – 11:10 am</td>
<td>2nd Block 9:40 am – 11:10 am</td>
<td>2nd Block 9:40 am – 11:10 am</td>
</tr>
<tr>
<td>LUNCH 1 11:10 am – 11:40 am</td>
<td>3rd Block 11:15 am – 12:00 pm</td>
<td>3rd Block 11:15 am – 12:45 pm</td>
</tr>
<tr>
<td>3rd Block 11:45 am – 1:15 pm</td>
<td>LUNCH 2 12:00 pm – 12:30 pm</td>
<td>LUNCH 3 12:45 pm – 1:15 pm</td>
</tr>
<tr>
<td>4th Block 1:20 pm – 2:50 pm</td>
<td>3rd Block 12:35 pm – 1:15 pm</td>
<td>4th Block 1:20 pm – 2:50 pm</td>
</tr>
<tr>
<td>4th Block 1:20 pm – 2:50 pm</td>
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</tbody>
</table>

### BHS 2019-2020 Bell Schedule – One Hour Delay

<table>
<thead>
<tr>
<th>1st Lunch Schedule</th>
<th>2nd Lunch Schedule</th>
<th>3rd Lunch Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Block 9:05 am – 10:20 am</td>
<td>1st Block 9:05 am – 10:20 am</td>
<td>1st Block 9:05 am – 10:20 am</td>
</tr>
<tr>
<td>2nd Block 10:25 am – 11:40 am</td>
<td>2nd Block 10:25 am – 11:40 am</td>
<td>2nd Block 10:25 am – 11:40 am</td>
</tr>
<tr>
<td>LUNCH 1 11:40 am – 12:10 pm</td>
<td>3rd Block 11:45 am – 12:20 pm</td>
<td>3rd Block 11:45 am – 1:00 pm</td>
</tr>
<tr>
<td>3rd Block 12:15 pm – 1:30 pm</td>
<td>LUNCH 2 12:20 pm – 12:50 pm</td>
<td>LUNCH 3 1:00 pm – 1:30 pm</td>
</tr>
<tr>
<td>4th Block 1:35 pm – 2:50 pm</td>
<td>3rd Block 12:55 pm – 1:30 pm</td>
<td>4th Block 1:35 pm – 2:50 pm</td>
</tr>
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<td>4th Block 1:35 pm – 2:50 pm</td>
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</table>

### BHS 2019-2020 Bell Schedule – Two Hour Delay

<table>
<thead>
<tr>
<th>1st Lunch Schedule</th>
<th>2nd Lunch Schedule</th>
<th>3rd Lunch Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Block 10:05 am – 11:05 am</td>
<td>1st Block 10:05 am – 11:05 am</td>
<td>1st Block 10:05 am – 11:05 am</td>
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<tr>
<td>2nd Block 11:10 am – 12:10 pm</td>
<td>2nd Block 11:10 am – 12:10 pm</td>
<td>2nd Block 11:10 am – 12:10 pm</td>
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<tr>
<td>LUNCH 1 12:10 pm – 12:40 pm</td>
<td>3rd Block 12:15 pm – 12:45 pm</td>
<td>3rd Block 12:15 pm – 1:15 pm</td>
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<tr>
<td>3rd Block 12:45 pm – 1:45 pm</td>
<td>LUNCH 2 12:45 pm – 1:15 pm</td>
<td>LUNCH 3 1:15 pm – 1:45 pm</td>
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<tr>
<td>4th Block 1:50 pm – 2:50 pm</td>
<td>3rd Block 1:20 pm – 1:45 pm</td>
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<td>4th Block 1:50 pm – 2:50 pm</td>
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</tbody>
</table>

### BHS 2019-2020 Bell Schedule – 2½ Hour Early Release

<table>
<thead>
<tr>
<th>1st Lunch Schedule</th>
<th>2nd Lunch Schedule</th>
<th>3rd Lunch Schedule</th>
</tr>
</thead>
<tbody>
<tr>
<td>1st Block 8:05 am – 9:00 am</td>
<td>1st Block 8:05 am – 9:00 am</td>
<td>1st Block 8:05 am – 9:00 am</td>
</tr>
<tr>
<td>2nd Block 9:05 am – 9:55 am</td>
<td>2nd Block 9:05 am – 9:55 am</td>
<td>2nd Block 9:05 am – 9:55 am</td>
</tr>
<tr>
<td>LUNCH 1 9:55 am – 10:25 am</td>
<td>3rd Block 10:00 am – 10:25 am</td>
<td>3rd Block 10:00 am – 10:55 am</td>
</tr>
<tr>
<td>3rd Block 10:30 am – 11:25 am</td>
<td>LUNCH 2 10:25 am – 10:55 am</td>
<td>LUNCH 3 10:55 am – 11:25 am</td>
</tr>
<tr>
<td>4th Block 11:30 am – 12:20 pm</td>
<td>3rd Block 11:00 am – 11:25 am</td>
<td>4th Block 11:30 am – 12:20 pm</td>
</tr>
<tr>
<td>4th Block 11:30 am – 12:20 pm</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
All school rules apply to students riding buses. When riding the bus, maturity and good sense should always be used. Misconduct on the bus could result in serious injury or in a tragic accident due to the distraction of the bus driver. Disciplinary action and/or suspension of riding privileges will apply for misconduct. If a student is suspended from the bus for a period of time, parental notification will be given and it will become their responsibility to provide transportation for the duration of the suspension. All students who do not ride a bus and are picked up must be picked up outside the front door. Students wishing to ride a bus other than their own or get off at a stop other than their own must have a parent note approved in the main office - no phone calls will be accepted - to present to the bus driver before any changes in the student’s regular riding practice will be allowed. This note must include the address where the student is going to be dropped off.

Montgomery County Public Schools uses an outside vendor to process returned checks submitted to our schools. This includes all checks written to the school for any fees/payments.

In the event of a returned check, all communication about the check will come directly from the outside vendor, not from the school. The vendor will contact the writer of a returned check by mail and by telephone in order to make arrangements to pay before an attempt is made to collect the check electronically. Each returned check is subject to the applicable state returned check fees.

The Montgomery County School Board provides a computer system, including the Internet, to promote educational excellence by facilitating resource sharing, innovation and communication. The term computer system includes, but is not limited to, hardware, software, data, communication lines and devices, terminals, printers, CD-ROM devices, tape or flash drives, servers, mainframe and personal computers, tablets, chromebooks, cellular phones, smart telephones, the Internet and other internal or external networks.

All use of the school division’s computer system must be (1) in support of education and/or research, or (2) for legitimate school business. Use of the computer system is a privilege, not a right. Any communication or material generated using the computer system, including electronic mail, instant or text messages, tweets, or other files deleted from a user’s account, may be monitored, read, and/or archived by school officials. The responsible use of computers and computer networks is a powerful tool in support of the instructional program. The school division’s computer network is a wide-area network linking the schools and the administrative offices to the Internet.

Liability
The Montgomery County School Board makes no warranties for the computer system it provides. The Montgomery County School Board shall not be responsible for any damages to the user from use of the computer system including loss of data, non-delivery or missed delivery of information, or service interruptions. The school division shall not be responsible for the accuracy or quality of information obtained through the computer system. The user agrees to indemnify the Montgomery County School Board for any losses, costs or damages incurred by the School Board relating to or arising out of any violation of this policy. MCPS technology staff will not repair, configure, or be responsible for personal equipment of staff members.

Internet Privacy Statement – Montgomery County Public Schools
The Montgomery County School Board maintains and operates a website for the dissemination of information about the school division. The Montgomery County School Board does not collect any information from persons who access its website, including personally identifiable information. The Montgomery County School Board website does not automatically place a computer file - commonly known as a “cookie” - on any person’s computer who accesses the website.

Acceptable Technology Use and Internet Safety Policy
Generally
The Montgomery County School Board adopts this Acceptable Technology Use and Internet Safety Policy, which outlines appropriate uses, ethics and protocol for the school division’s electronic communications network. The division superintendent or designee shall post the Acceptable Technology Use and Internet Safety Policy on the school division website. The school division shall certify compliance with the requirements of Virginia Code Section 22.1-70.2 annually to the Virginia Department of Education.
1. The division superintendent or his/her designee shall select and operate technology protection measures that filter or block access through computers to visual depictions that are –
   a. child pornography, as set out in Virginia Code § 18.2-374.1:1 or as defined in 18 U.S.C. § 2256;
   b. obscenity, as defined in Virginia Code § 18.2-372 or 18 U.S.C. § 1460; and
   c. material that Montgomery County Public Schools deems to be harmful to juveniles, as defined in Virginia Code § 18.2-390, material that is harmful to minors, as defined in 47 U.S.C. § 254(h)(7)(G), and material that is otherwise inappropriate for minors.
2. To the extent practical, technology protection measures shall be utilized and enforced during any use of the division’s electronic devices by minors. Subject to staff supervision, technology protection measures may be disabled for adults or, in the case of minors, minimized only for bona fide research or other lawful purposes.
3. The school administration shall monitor online activities of minors.
4. The division superintendent or his/her designee shall select and operate technology and take administrative measures to protect the safety and security of minors when using Montgomery County Public Schools’ network.
5. The division superintendent or his/her designee shall ensure that the Montgomery County Public Schools include a component on Internet safety for students that is integrated in the division’s instructional program and that is consistent with the guidelines for instructional programs related to Internet Safety issued by the Superintendent of Public Instruction.

The failure of any student, teacher or administrator to follow the terms of this Policy may result in the loss of Montgomery County Public Schools’ computer system privileges, disciplinary action and/or appropriate legal action.

Students
With the permission of your parent or guardian, Montgomery County Public Schools offers you the opportunity to use the school division’s computer system which allows access to the Internet, as well as a variety of electronic devices. We expect you to use the Internet and computer system while at school for educational purposes. This use is a privilege, not a right, and we may discipline you or take away your right to use the Internet and computer system at school if you misuse this privilege. You are responsible for your own actions while you are on the Internet and are also accountable for any online activities that occur by others if you allow them to use your account.

Any communication through the use of the school division’s computer system, including electronic mail or other electronic file, is subject to the Student Code of Conduct and the Acceptable Technology Use and Internet Safety Policy, and may be monitored or read by school officials. Users shall be held personally liable for the content of any electronic message they create. Downloading any file attached to an electronic message is prohibited unless the user is certain of that message’s authenticity and the nature of the file.

While using technology as a student in Montgomery County Public Schools:

1. I will only use the technology and equipment in the manner for educational purposes. I understand that I may be held responsible for any or all damage incurred as a result of my negligent or inappropriate behavior.
2. While online, I will not use language, which may be offensive to other users. I will treat others with respect. The written and verbal messages I send while on the Internet will not contain profanity, obscene comments, sexually explicit material, or expressions of bigotry, racism, or hatred.
3. I will not cyberbully. “Cyberbully” means using the computer to threaten, harass, or intimidate another person. I will tell an adult if I see any cyberbullying, cyberthreats, or inappropriate activity.
4. I will not place unlawful information on the Internet, nor will I use the Internet illegally in any way that violates federal, state, or local laws or statutes. I will never falsify my identity while using the Internet.
5. I will not use the Internet for non-school related activities.
6. I will not engage in Internet activities that cause congestion on the MCPS network.
7. I will not use the Internet to buy or sell, or to attempt to buy or sell, any service or product.

8. I will not change any computer file that does not belong to me.

9. I will not use copyrighted materials or software from the Internet without permission of the author. I will cite the source where appropriate.

10. I will never knowingly give my password to others, nor will I use another person's password.

11. I will never use the Internet to send or obtain pornographic or inappropriate material or files.

12. Except for the usual information contained in the headers of my electronic mail, I will never give out personal information such as name, address, phone number, or gender.

13. I will never knowingly circumvent, or try to circumvent, security measures on either Montgomery County Public Schools' computer system or on computers at any remote site.

14. I will never attempt to gain unlawful access to another person's or organization's resources, programs, or data.

15. I will not make, or attempt to make, any malicious attempt to harm or destroy data of another user on the Internet, including the uploading, downloading, or creation of computer viruses.

16. I understand that the school division is not responsible or liable for any harm, damages or charges that result from my use of the school division's technology, including loss of data, interruption of services, corruption of files or programs, purchases, hacking or other violations of this Acceptable Technology Use and Internet Safety Policy.

17. I will report any violations of this Acceptable Technology Use and Internet Safety Policy to my teacher or principal.
ACCEPTABLE TECHNOLOGY USE AND INTERNET SAFETY POLICY AGREEMENT

Students
Each student and his or her parent/guardian must sign this Agreement before being permitted to use the School Division’s computer system. Read this Agreement carefully before signing.

Student’s Agreement
Prior to signing this Agreement, I read Policy 6-3.13, Acceptable Technology Use and Internet Safety Policy for students. If I have any questions about this policy or regulation, I will contact my principal.

I understand and agree to abide by the School Division’s Acceptable Technology Use and Internet Safety Policy. I understand that the Montgomery County Public School Board may access, monitor, and archive my use of the computer system, including my use of the Internet, Email and downloaded material, without prior notice to me. I further understand that should I violate the Acceptable Technology Use and Internet Safety Policy, my computer system privileges may be revoked and disciplinary action and/or legal action may be taken against me.

Student Signature: __________________________ Date: ______________

Student Name (Please Print): __________________________

Parent's Agreement
Prior to signing this Agreement, I read Policy 6-3.13, Acceptable Technology Use and Internet Safety Policy for students. If I have any questions about this policy or regulation, I will contact my student’s principal.

As the parent or guardian of this student, I have read the Acceptable Technology Use and Internet Safety Policy as written above. I understand that Internet and computer based technology access for students of Montgomery County Public Schools is provided for educational purposes only. I understand that employees of the school system will make every reasonable effort to restrict access to all controversial material on the Internet, but I will not hold them responsible for materials my son or daughter acquires or sees as a result of the use of the Internet from school facilities. By signing this document and/or the student handbook in which this policy is contained, I grant permission for my student to use the computer system in accordance with Montgomery County Public School policies and regulations and for the school division to issue accounts for my student. Additionally, I grant permission for the School Division to agree to terms and services of online, division approved, instructional applications on behalf of my student.

Parent Signature: __________________________ Date: ______________

Parent Name (Please Print): __________________________
**DANCE EXPECTATIONS**

If a student wishes to bring a person who is not a current BHS student, he or she must sign up the guest IN ADVANCE of the dance, and provide an address, phone number and school affiliation of the guest on the appropriate form signed by the parent of the BHS student. These forms are due by the end of school on the Thursday prior to the dance. These forms are available in the Main Office or from the Dance Sponsor. All guests must show a valid ID in order to enter the dance. No elementary school or middle school student or any student 21 years of age or older will be allowed to attend a BHS dance.

Students are expected to dance appropriately. While the administration recognizes that dancing does involve physical contact, the school is concerned about contact that represents inappropriate public display of affection or sexual acts.

If students are observed dancing inappropriately, those students will be asked to briefly leave the dance floor with a chaperone. The adult will remind the students of proper behavior and will lead the students to an administrator. In addition to the immediate removal from the dance, disciplinary penalties will ensue for students who are disrespectful or noncompliant when an adult asks them to leave the dance floor. Refunds will only be issued at the discretion of the administration.

If students who have been given a warning are observed dancing inappropriately again, they will be required to leave the dance immediately. The students’ parents will be contacted and NO REFUNDS will be issued.

**DISCIPLINE**

It is the philosophy of Blacksburg High School that responsible self-discipline is the best form of student behavior. We are committed to providing a safe and pleasant environment for our student body and staff.

**Detention Hall**

Morning detention will be held every morning, **7:30 am - 8:00 am**. All students wishing to serve detention must arrive on time. A student has **to serve detention hall no later than the day following the assignment of it**. All detentions must be served in at least 30-minute increments of time. School work must be brought to detention hall in order to receive credit for attending. Students may not sleep, talk, communicate or cause any form of disruption to receive credit for time served. Failure to abide by these regulations could result in removal from detention hall. Each teacher has the option of scheduling detention hall in his/her classroom. Students who refuse to serve detention(s) on the date assigned will be assigned ISS/OSS as appropriate. In addition, students with excessive disciplinary referrals may be assigned ISS/OSS in lieu of detention. Detention hall may be served with the assigning teacher or another location with prior approval of the assigning teacher. Students wishing to appeal detention must do so before the assigned date. The administration will not review detention appeals if this procedure is not followed.

**THERE WILL BE NO EXTENSIONS ON ASSIGNED DATES EXCEPT IN CASES APPROVED BY AN ADMINISTRATOR!!** *(verified by the parent/guardian)*.

**In-School Supervision (ISS)**

- **NO Cell Phones, NO Videos, NO Food or Drink (other than water)**

The purpose of the ISS program is to give the administration an alternative disciplinary action to Out-Of-School Suspension (OSS). The following procedures serve as guidelines for the ISS program:

- Students will remain in school with an ISS coordinator, supervising students at all times.
- Students will attend all their classes in a designated area isolated from other students.
- Students will be expected to complete all assigned classwork. Failure to complete work while in ISS may be reflected in the students’ daily grade or to stay in ISS until complete.
- Technology will be used at the discretion of the ISS teacher only.

Students may not sleep, talk, communicate or cause any form of disruption to receive credit for time served. Failure to abide by these regulations could result in OSS and reserving of ISS.

Athletes in Virginia High School League competitive activities should refer to BHS team rules pertaining to ISS/OSS.

MCPS Policy states students will not be able to practice or play on days they are assigned to Out-of-School Suspension. Students may not practice or play until completion of an In-School Supervision assignment.
Students serving a multiple day assignment may resume practice or play following the completion of the last day of the ISS assignment.

**Out-of-School Suspension (OSS)**

In cases of certain discipline policy infractions, a student may be suspended from school. During the suspension, a student may not return to school, come on school grounds, or attend any school-sponsored functions. For Out-of-School Suspension, the student will miss the next regularly scheduled contest (not including scrimmages). If the game occurs during the day of the suspension then that will become the contest to be missed. The student will not practice with the team on the day(s) of the suspension. At the discretion of the particular coach/sponsor, the student may also be suspended from additional contests.

Students who hold class or club offices or otherwise represent the school in competitive activities, or who hold high profile positions in the eyes of the student body and general public (newspaper, yearbook, drama), are expected to conduct themselves both in and out of school according to the high ethical and behavioral standards and to be role models to other students and the community. Any such student who violates those standards by an incident of academic dishonesty or Out-of-School Suspension may be subject to forfeit his/her office, team membership, or other position for one full year or until the beginning of the same season (in the case of sports or competitive activities) the following school year.

**DRESS CODE**

From the MCPS Policy [MCPS Policy 7-3.1](#): 

**Dressing Inappropriately**: Wearing of clothes, jewelry, other apparel and/or decals that advocate violence, alcohol and other drug use and/or distribution; that represent gang activity and/or membership; that advertise obscenities; or that reflect adversely on persons due to race, gender, creed, national origin, physical, emotional, or intellectual abilities; or that would cause disruption to the learning environment at any school. Students shall not at school, on school property, or at school activities wear or have in their possession any written material that is racially divisive. Examples include clothing, articles, material or publications or any item that denotes Ku Klux Klan, Aryan Nation-White Supremacy, Black Power, Neo-Nazi, or any hate group, or Confederate flags or articles. This list is not intended to be all inclusive.

Although student dress and grooming are the personal responsibility of the student and his/her parents, students are expected to exercise good taste. Students are expected to attend school appropriately covered. Any attire that exposes undergarments, excessive skin, or inappropriate areas of the anatomy are not acceptable for school wear:

- Shorts should be of an appropriate length. Skirts and dresses should be of a length that exceeds the mid-thigh.
- No midriffs/navels should be showing.
- Student clothing should be modest in style and not be overly-revealing of a student’s bust line. In addition, garments with plunging necklines are considered inappropriate for school dress.
- Undergarments shall not be visible.
- No Hoodies or Hats
- Sleeveless tops must cover to the top of the armpit for both male and female students.
- Clothes with holes that are overly revealing shall not be worn.
- Shoes must be worn at all times in and around the building.
- Clothing that is considered lewd, suggestive (including popular restaurant chains), supportive of illegal substances (including drugs, alcohol and tobacco products), or culturally/sexually offensive (Confederate flag, Black Power, etc.) are not permitted. See MCPS Policy 7-3.1 for additional information:

Just because a student has attended one or more classes dressed inappropriately does not mean that a student may not be referred for disciplinary action later in the day. Students will normally be given the opportunity to change clothes. The disciplinary action to be taken for offenders is up to the administration.

**ELECTRONIC EQUIPMENT**

No personal electronic devices are allowed in the classroom, unless requested by a teacher/sponsor or approved by the administration. If items of this nature are confiscated, they will be turned in to the Main Office for pickup by parents. The school will make every effort possible to hold confiscated items in a secure area, but will not be responsible for lost or misplaced items. One of the major reasons for keeping these items out of school is because they have been a major target of theft. Students need to be aware that if these items are stolen, they are easily hidden and we have had a low recovery rate.

*From the Student Code of Conduct:*

**Cell Phones & Other Portable Communication Devices:** Students are not freely permitted to use or display such devices during regular school hours. Such devices will be considered to be “in use” if they are on (regardless of if they are on silent or set to ring), sending or receiving a call or text message or being used to take, display, or send photos/videos, etc. However, students may have such items in their possession for use after school hours, during bus rides to and from school, and during athletic events. Students may utilize such devices during the school day only for academic purposes and under the direction and supervision of the classroom teacher. Students may freely use cell phones during their lunch period.

**EXAMS/TESTING/SOL’s**

Teachers must give a written explanation at the beginning of the school year to indicate what percentage value is given the exam in determining the semester grade. Students may not visit other schools while they are on exam schedule. Exams are not given early.

**Students Applying to be an Early Graduate (Graduate in Summer School)**

To gain Senior privileges, students must apply and be approved before the end of the first semester. These students may have their picture in the Senior section of the yearbook, use the Senior line in the cafeteria, eat on the patio, park in the Senior parking section, etc. They must attend class until the end of the year. They will be able to have Senior Exam Exemption privilege, that they can be Exam Exempt by their grades only and have attendance not be a factor for Exam Exemption, unless the policy changes.

**Exam Exemption**

As a positive incentive and reward for those students whose grades are exemplary, the following procedure is an available option:

All seniors qualifying as spring graduates who have maintained a grade average of “A” or “B” in the course for the year through the week preceding the examination shall be exempt from taking the second semester examination and will accept the currently earned grade. There could be a policy change. Students in grades 9-11 who meet the following attendance/grade standards will be eligible for second semester exam exemption:

Students with an "A" or “B” average for the course for the year through the week preceding the examination with no more than 3 total absences in the class for the year.

Students taking an AP exam are exempt from the final exam in that class.

Students may choose to take the exam if they qualify for exemption. The exam will only count if it raises the grade for those students who qualify for exemption but who opt to take the exam. STUDENTS WHO QUALIFY FOR EXAM EXEMPTION DUE TO THEIR YEARLY AVERAGE BUT WHO HAVE A "C" AVERAGE FOR SECOND SEMESTER ARE STRONGLY ENCOURAGED TO TAKE FINAL EXAMS.
Any assignment of OSS/Montgomery Central or any assignment of 4 or more cumulative days of ISS will eliminate the student from exempting exams (including students who have taken AP exams).

**SOL (Standards of Learning) End-of-Course and Career and Technical Certification Test Final Exam Waiver Policy**

Any student enrolled in a math, science, English, or social studies class, which requires a SOL (Standards of Learning) end-of-course test administration will receive a final exam waiver if the SOL test and/or Career and Technical Certification Test is passed.

The specific courses eligible for final exam waivers are:

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<tbody>
<tr>
<td>Earth Science</td>
<td>World/History/Geography I</td>
<td>Algebra I</td>
<td>English 11</td>
</tr>
<tr>
<td>Biology I</td>
<td>World History/Geography II</td>
<td>Geometry</td>
<td></td>
</tr>
<tr>
<td>Chemistry</td>
<td>U.S. History</td>
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These are two separate ways to be exempt from the exams:

1. Earn a waiver by passing your SOL or Certification test. This is a stand-alone waiver. This is not affected by attendance or discipline. Pass = exempt from the exam, Fail = take the exam.
2. Earn an A or B and have 3 or fewer absences in a non-SOL class or Certification class. These two ways are separate and you cannot go from one to another. (Example: fail your SOL and have an A in the class with 2 absences, you still must take your exam.)

Students who earn a waiver may also choose to take a final exam. The exam will only count if it raises the grade for those students who opt to take the examination.

**SOL Information and Student Impact**

Virginia Department of Education regulations require students to take and pass Standards of Learning (SOL) assessments in order to graduate from high school with a Standard Diploma or an Advanced Studies Diploma. When students pass a high school course and pass the SOL assessment associated with that course, the student earns a verified credit. Verified credits can be earned in the following courses:

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<tbody>
<tr>
<td>English: Reading/Literature/Research</td>
<td>World History/Geography to 1500 AD</td>
<td>English: Writing</td>
<td>World History/Geography from 1500 AD</td>
</tr>
<tr>
<td>Algebra I</td>
<td>Geometry</td>
<td>Algebra II</td>
<td>US &amp; Virginia History</td>
</tr>
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</table>

To earn a Standard Diploma, students must earn six verified credits. These verified credits are as follows:

- 2 in English (Reading & Writing)
- 1 in Mathematics
- 1 in History/Social Science
- 1 in Science
- 1 other of the student’s choosing

To earn an Advanced Studies Diploma, students must earn nine verified credits. These verified credits are as follows:

- 2 in English (Reading & Writing)
- 2 in Mathematics
- 2 in History/Social Science
- 2 in Science
- 1 other of the student’s choosing

Students with an Individualized Educational Plan (IEP) pursuing the Modified Standard Diploma must meet Literacy and Numeracy requirements. To meet the Literacy requirements students must meet the cut score on the grade 8 English Reading SOL assessment. To meet the Numeracy requirements, students must meet the cut score on either the grade 8 Mathematics, Algebra I, Geometry, or Algebra II SOL assessment.

Students who do not pass one of the SOL assessments at the high-school level will be considered for remediation programs and will be given the opportunity to retake the SOL assessment at each available opportunity.
Montgomery County Public Schools (MCPS) – Notification of Rights Under the Family Educational Rights and Privacy Act (FERPA)

The Family Educational Rights and Privacy Act (FERPA) affords parents/guardians and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day MCPS receives a request for access.

Parents or eligible students should submit to the school principal a written request that identifies the record(s) they wish to inspect. The school official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent/guardian or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA.

Parents/guardians or eligible students who wish to ask the MCPS to amend a record should write the school principal, clearly identify the part of the record they want changed, and specify why it should be changed. If the school decides not to amend the record as requested by the parent or eligible student, the school will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to privacy of personally identifiable information in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the school as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the school has outsourced services or functions it would otherwise use its own employees to perform (such as an attorney, auditor, medical consultant, or therapist); a parent or student serving on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, MCPS discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by MCPS to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, SW, Washington, DC 20202-8520.

INVolVEMENT OF NON-CUSTODIAL PARENTS

As specified by the Code of Virginia and the Family Education Rights Privacy Act (FERPA), non-custodial parents have the full rights as parents for access to student records and for participating in school activities, "unless otherwise ordered by the court for good cause shown." It is the responsibility of the custodial parent to provide documentation of any restrictions on a non-custodial parent. Duplicate copies of report cards and other written communications mailed to a student’s home will be made available to non-custodial parents upon their request. If a person not known to school officials attempts to contact or pick up a child at school, a photo ID and other verification of identity/relationship to a student (including confirmation with the custodial parent) may be required before releasing the student.
Purpose
The purpose of Policy 7-4.4 is to provide students, educators, parents, and other school constituents with procedures governing instances in which the right of students to express themselves in the school setting may be restricted, and to assist school administrators in their decision-making process with regards to student expression.

Montgomery County Public School students have the right, consistent with applicable law, to exercise freedom of expression. The Montgomery County School Board supports the rights guaranteed to its students by the First Amendment to the United States Constitution and believes that such rights are consistent with the School Board’s mission to provide educational opportunity. Along with their right to express themselves, students have a corresponding responsibility to see that their rights do not substantially interfere with the educational program of the Montgomery County Public Schools.

The School Board supports the rights of students to express themselves in a fashion consistent with the law and the school division's educational mission. Student expression may be abridged in order to prevent the proposed student expression or student material (proposed for distribution) from substantially interfering with or disrupting school operations.

Procedures
Submission of Material and/or Proposed Method of Expression by Students
Montgomery County Public Schools students may exercise the right to freedom of expression through speech, assembly, petition, and other lawful means, but this right may not interfere with the operations of the school.

Student(s) submittals will be accepted as defined immediately below:
1. Students should submit materials to the school principal no fewer than SIX school days before the date of desired distribution. The stated time frame will permit students to avail themselves of any appeal rights under Policy 7-4.4.
2. All material must bear the name of the sponsoring individual(s) or school organization(s).

Review of Submitted Materials
All materials submitted in accordance with this policy shall be reviewed for approved distribution by the school principal. The principal shall not approve the distribution of any material that the principal determines falls within one of the following categories:

1. Material that reasonably leads the principal of the relevant school to forecast substantial disruption of or material interference with school activities or that endangers the health or safety of students.
   a. For purposes of Policy 7-4.4, substantial disruption of or material interference with school activities shall include, but not be limited to:
      i. Creating an environment in which there is a significant likelihood of harm to persons and/or property; and/or
      ii. Preventing the normal and routine conduct of classes and other school activities or normal and routine movement on school premises.
   b. The principal shall determine whether a substantial disruption of or material interference with school activities is likely after taking into account the following factors.
      i. Past history of disruption(s) in the particular school and the causes of the prior disruption(s);
      ii. Whether the material in question would be likely to lead students to act in a disruptive manner or whether the material is merely offensive or objectionable, but not provocative;
      iii. Whether the material in question is similar to any material that has been proven disruptive in a similar environment; and
      iv. The number of copies of the material intended to be distributed and the manner of the intended distribution.
   c. In all instances in which there is a determination of the likelihood of substantial disruption of or material interference with school activities, the principal shall notify all parties concerned, in writing, of factual findings and objective evidence upon which such determination is based within TWO business days or, if school is not in session on that date, the next regular school day.
2. Material that is libelous or slanderous – For purposes of this policy, libelous statements are inaccurate or false statements that injure the person by damaging his or her reputation. The Virginia Supreme Court consistently has ruled that defamatory words include those spoken or written about a person which:
   a. suggest the commission of a crime involving moral turpitude, and for which the person may be punished;
   b. suggest that a person is infected with a contagious disease;
   c. suggest unfitness to perform, or a lack of integrity in the performance of, the duties of a job or office; or,
   d. prejudice a person in his/her profession or trade.

3. Material that advocates the commission of a criminal act or is a criminal act as defined in the criminal code of the United States, the Commonwealth of Virginia, or Montgomery County.

4. Material that is obscene as defined in Section 18.2-372 of the Code of Virginia, as amended, or material described in Section 18.2-390 and Section 18.2-391 of the Code of Virginia, as amended. Current copies of these sections of the Code of Virginia are on file in the office of the principal of each Montgomery County Public School.

Procedures for Approval of and Distribution of Literature

1. Approval by the Principal
   a. All material must be approved by the principal and not be in violation of the provisions of this policy. The principal shall determine compliance with Policy 7-4.4 within TWO school days after copies are presented and shall designate a reasonable time, place, and manner for distribution or display of such material if the provisions of Policy 7-4.4 have been met. When the material is presented to the principal, the student(s) may appear and present his or her views concerning adherence to Policy 7-4.4. If the material satisfies the requirements of Policy 7-4.4, the principal SHALL NOT deny distribution based on the viewpoint expressed in the literature.
   b. If the principal determines that the submitted material does not comply with the requirements of Policy 7-4.4, or in the event the principal fails to determine compliance of the submitted material to the provisions of Policy 7-4.4 within TWO school days of its submission, the student(s) submitting the material may appeal the decision in writing to the division superintendent (or, in his/her absence, the superintendent’s designee), who shall make a decision within TWO school days after receiving the written appeal and appropriate supporting documentation. The decision of the division superintendent may be appealed to the School Board.
   c. Montgomery County Public Schools elementary students shall not make mass distributions of non-school materials in school buildings or on school grounds during school hours, including during bus arrival and departure times.

2. Student Publications
   The School Board encourages students to develop, prepare and publish school newspapers, yearbooks, literary magazines and similar publications. The student editorial staff and faculty advisor for each such publication shall establish editorial policy that promotes responsible journalism and does not violate the prohibitions defined in Policy 7-4.4. The principal shall ensure the contents of school-sponsored publications do not violate the provisions of Policy 7-4.4. In accordance with the procedures established in this Policy, the principal’s decisions shall be subject to appeal.

3. Distribution of Non-School Literature by Students
   Montgomery County Public School students who wish to distribute literature, announcements, posters, bulletins, and communications for non-school individuals or organizations must follow the policy for all external organizations as outlined in this Policy Manual in Section 2 – Community Relations, Policy 2-2.3 – Sales and Solicitation.

GRADING SYSTEMS

Each nine-weeks grade will be based on as many measures as possible such as written evaluations, homework, class participation, teacher observation, and other appropriate criteria. **Teachers shall advise students, in writing, at the beginning of each course, of the relative contribution of each measure towards calculation of the nine-weeks grade, semester examination grade, semester grade, and final grade.** Teachers are responsible for maintaining proper documentation regarding the assignment of grades. Student progress reported on the report card and permanent record shall be based on the following:

<table>
<thead>
<tr>
<th>LETTER</th>
<th>NUMERICAL</th>
<th>PERFORMANCE ASSESSMENT</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>90 – 100</td>
<td>Excellent</td>
</tr>
<tr>
<td>B</td>
<td>80 – Below – 90</td>
<td>Good</td>
</tr>
<tr>
<td>C</td>
<td>70 – Below – 80</td>
<td>Average</td>
</tr>
<tr>
<td>D</td>
<td>60 – Below – 70</td>
<td>Below Average</td>
</tr>
<tr>
<td>F</td>
<td>Below 60</td>
<td>Failure</td>
</tr>
</tbody>
</table>

**Report Cards**

Report cards will be issued 5 days after the end of each grading period. 2019-2020 MCPS dates for report card distribution:

**LAST DAY OF GRADING PERIOD**
- Friday, October 11, 2019
- Friday, December 20, 2019
- Thursday, March 12, 2020
- Last Day of School

**REPORT CARDS DISTRIBUTED**
- Friday, October 18, 2019
- Friday, January 10, 2020
- Thursday, March 19, 2020
- Mailed out after school is out

GRIEVANCE PROCEDURES AND CONTACTS

Montgomery County Public Schools does not discriminate on the basis of race, color, national origin, sex, disability, sexual orientation, or age in its programs and activities.

Any student, employee, parent, or other person who has knowledge of conduct which may constitute prohibited discrimination shall report such conduct to the building principal. If it is not possible to resolve the matter within 5 business days, then the building principal will forward the report to one of the compliance officers designated in this policy.

The complaint and identity of the complainant and alleged perpetrator shall not be disclosed except as required by law or policy, as necessary to fully investigate the complaint or as authorized by the complainant.

The Montgomery County School Board has designated the Directors of Elementary and Secondary Education, 750 Imperial Drive, Christiansburg, Virginia, 24073, (540) 382-5100, as the Compliance Officers responsible for identifying, preventing, and remediing prohibited discrimination.

The entire written policy can grievance procedure is available at Equal Educational Opportunities 7-1.1

GUIDANCE DEPARTMENT

Blacksburg High School's guidance department consists of four full-time counselors, an administrative assistant, registrar, and Testing Coordinator Assistant. The guidance staff and their respective grade levels are as follows:

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blumenthal, Shelley</td>
<td>Guidance Counselor, 9th – 12th Grade, Last Names S - Z</td>
</tr>
<tr>
<td>Combs, Debbie</td>
<td>Guidance Counselor, 9th – 12th Grade, Last Names A - D</td>
</tr>
<tr>
<td>Cox, Chad*</td>
<td>Guidance Counselor, 9th – 12th Grade, Last Names M - R</td>
</tr>
<tr>
<td>Dwoyer, Emily</td>
<td>Guidance Counselor, 9th – 12th Grade, Last Names E - L</td>
</tr>
<tr>
<td>Noble, Carolyn</td>
<td>Guidance Administrative Assistant</td>
</tr>
<tr>
<td>Sheppard, Erika</td>
<td>Testing Coordinator Assistant</td>
</tr>
<tr>
<td>Wright, Tammy</td>
<td>Registrar</td>
</tr>
</tbody>
</table>

* Department Chair
**College Courses**
High school credit for college courses is awarded on the basis of one high school credit for each six-semester hours of a college course if authorized in advance by the principal.

**Course Credit for SOL Courses**
In order to receive credit, a course with an End-Of-Course SOL test, the SOL test must be taken.

**Credits Allowed Per Year**
Student are allowed to have a maximum 9 credits per year. In addition to the regular school day, students may have 6th period class, a Virtual class in 6th period, or have received permission to take an external class (1 allowed per year).

**Schedule Changes**
Policy to follow

**DROPPING COURSES**
Students may drop a course within the first fifteen (15) days of membership in a traditional-schedule course, and within the first eight (8) days of membership in a block-schedule course with no grade penalty. If a student drops a course after these established limits, the course grade will be recorded on the high school transcript as a “WF” for the term/year in which the course is dropped (computed as an “F” for high school GPA). Once the course is dropped, the student will remain in the class until an appropriate placement can be arranged. Levels in a subject (i.e. dropping to a lower level Math course) may be changed up to three (3) days after the issuance of the 9-weeks grade report. All such requests should be made in writing (with a parent/guardian signature) to the guidance counselor, and must be approved by the principal. (Division Policy 6-6.2.)

After the official drop/add window, any requests to drop a class that requires an EOC/SOL Test must be made on the MCPS SOL EOC STUDENT SCHEDULE CHANGE REQUEST form. Such requests will only be considered for approval in extenuating circumstances. Such requests will require the approval of the guidance counselor, principal, and director of secondary education.

**Requests to Omit the Grade/Credit** (Division Policy 6-6.2)
Parents/Guardians may request that grades for any high school credit courses taken in middle school be omitted from the student’s transcript and the student not earn high school credit for the course. Such a request must be made (on the appropriate form) to the middle school principal by October 1 following the completion of eighth grade. Any high school credit course for which an F was reported will automatically be removed from the student’s transcript. Additionally, when a student re-takes and completes a class in high school that was taken for high school credit in middle school, the middle school grade will automatically be removed from the student’s transcript. **Parents/Guardians of students who transfer to Montgomery County Public Schools at the beginning of the ninth grade year** must request that grades for high school credit courses taken in middle school be omitted from the student’s transcript within ten (10) calendar days of enrollment. Once omitted from the transcript, the credit cannot be reinstated. **Exceptions to these provisions may be granted by the principal in cases of extenuating circumstances.**

**Suspected Child Abuse**
All allegations of possible or suspected child abuse or neglect are reported to the principal. The principal will report such cases to the child abuse coordinator of the local Department of Social Services as required by law. This agency determines reasonable cause and seriousness of the reported incidents. Any student needing further information or help should see our guidance counselor

**Teacher/Parent Conferences**
Group Parent/Teacher conferences should be arranged through the counselor. Individual teacher conferences can be arranged at any time by contacting the teacher directly.

**Military Recruiters**
Montgomery County Public Schools typically release “directory information” of students in certain school publications and to certain outside organizations per Division Policy 7-1.3. Military recruiters often request “directory information” of all juniors and seniors to be used by them specifically for armed services recruiting purposes and for informing students of scholarship opportunities. Division Policy 7-1.3 allows us to disclose only the names and addresses of present and former students to military recruiters without prior written consent. However, federal law requires us to include telephone listings in the information provided to military
recruiters, upon their request, unless a parent/guardian advises us that they do not want this information disclosed. If you do not want Auburn High School or Montgomery County Schools to disclose this information to military recruiters, you must notify the Auburn High School Guidance Office in writing.

**HALL PASSES – eHall Pass**

**HEALTH & PE and DRIVERS EDUCATION**

Driver education classes will only be taught in the tenth grade classes. Ninth graders will have a full year of health. (State Law)

**HOMEBOUND INSTRUCTION**

The Montgomery County School Board shall provide homebound instruction for students who are confined for periods that would prevent normal school attendance based upon certification of need by a licensed physician, clinical psychologist, nurse practitioner or psychiatrist. Termination of homebound instruction shall be certified by a licensed physician, clinical psychologist, nurse practitioner or psychiatrist.

Upon request of the student's parent or guardian, and provided such request is recommended by a licensed physician, clinical psychologist, nurse practitioner or psychiatrist, the School Board shall furnish a teacher to instruct the student at home. Any grades or credits earned shall be considered a part of the student's regular schoolwork and recorded as such at the student's school. Grades and credit for the work shall be awarded when it is done under the supervision of a certified teacher, a person eligible to hold a Virginia certificate, or other appropriately licensed professional employed by the School Board.

The division superintendent or his/her designee shall approve applicants for homebound instruction. Medical forms must be maintained on file. While receiving homebound instruction, the student shall be counted as present in school. Forms are available in the BHS Guidance Office.

**LIBRARY**

The library is open for student use on a daily basis. During school hours, students are permitted to visit the library and MUST have a pass. Students must sign in and out, indicating the times on a pink log sheet at the front desk. Two people at a table provides for good study conditions. No food or drink is permitted in the library. Please leave your backpacks in lockers. The student copier is in the Library - black and white copies are $.05 each, color copies are $.10 each. Unless you are on free or reduced lunch, you are expected to pay and/or write an I.O.U. for copies. Overdue books accumulate a $.05 per day fine. Amnesty is offered in the fall and spring to clear your record – be responsible! The unauthorized removal of library materials is a violation.

Online databases are available for student use from home. These excellent research tools are listed on the web site for BHS LIBRARY. Electronic devices are available for student use, but require a signed contract with students and parents.

**LOCKERS/PERSONAL PROPERTY**

Individual lockers in the hall and gym locker rooms are made available to all BHS students. A minimal fee is charged for locker upkeep and locks. Hall lockers are assigned to students as fees are paid on a first-come/first-served basis. Hall lockers are designed to hold books, school supplies, and limited personal items brought to school. Students are discouraged from storing money or any items of value in their lockers. Students are responsible for the security of their own belongings and valuables; BHS cannot assume responsibility for any lost, stolen, or damaged personal items. Students must safeguard their own belongings by locking their lockers and keeping their combinations secret. Anyone who forgets his/her combination should see the administrative assistant in the main office. Students should close their locker doors firmly and spin the combination dial before leaving. If a locker does not lock properly, the student should report to the administrative assistant in the main office for reassignment to a different locker until theirs is repaired. **No personal padlocks are permitted on school lockers.** Many students choose to leave their lockers unlocked and share lockers; we strongly discouraged both practices. Unlocked lockers are targets of theft, and **students are responsible for the contents of the lockers to which they have been assigned.** During PE, students should secure all personal belongings other than clothing in their hall lockers. Gym lockers are not large
enough to accommodate large items (i.e. backpacks, large coats); these items should be secured elsewhere before coming to PE. **No personal items may be left unsecured in PE Locker Rooms at any time.**

Although BHS cannot assume responsibility for any lost, stolen, or damaged personal items, such incidents reported to an administrator will be thoroughly investigated, and every attempt will be made to help recover the item(s). Students may also report suspected theft to the school resource officer.

Lockers are school property and remain at all times under the control of the school, but students are responsible for the care of their locker. Lockers are not to be defaced by markers, stickers, tape, etc. or subjected to the use of excessive force. Lockers should be kept free of trash and excessive accumulations of clothing. Students will be held financially responsible for repairs needed to their locker as the result of intentional damage or negligence. School authorities also reserve the right to search lockers, book bags, and other personal property when there is reasonable suspicion that property will be found that violates school policies and regulations, or may be harmful to the school or students. Students may be required to empty their pockets as well. School authorities may seize any illegal, unauthorized, or contraband materials discovered in a search.

To open your locker:
- Start at 0 and make two complete turns to the right and then go to the first number in your combination.
- Turn the lock to the left, pass your second combination number once, and then continue left until you reach the second combination number.
- Turn lock right directly to the third combination number.
- Pull handle up.

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**LUNCH**

Students are to remain in their classes until the bell. Cafeteria line-cutting will not be tolerated and may result in an assignment of detention.

Students are expected to remain in the designated areas. All other areas of the building and school grounds are considered restricted areas unless students have a pass from a teacher. Library passes are available. All students are expected to display courteous manners and to clear their dining areas of trays and trash.

The courtyard will be open to Seniors only during lunch.

Students are not permitted to have lunch off campus. A medical appointment during lunch does not require the student to be picked up by the parent, but a medical note stating date and time of appointment must be brought back from the doctor, for all other check outs during lunch, a parent/guardian must be present. Only parents can bring lunches to students and the lunch must be left in the main office until the assigned lunch period. Students may not order food to be delivered to the school during school hours.

**Online Lunch/Meal Payment**
The School Nutrition Programs Office uses the online payment program: [MySchoolBucks](#).

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**MEDIA RELATIONS**

The Montgomery County School Board encourages the administration and individual schools to utilize media releases as a means of informing the public of educational programs, activities, and accomplishments. News and information concerning individual school events, personnel, students, and programs shall be released to the press only with the approval of the principal (or his or her designee) and in accordance with all applicable law regarding confidentiality.

The School Board permits the interviewing of students during the school day when approved by the school principal, appropriate supervisory staff and/or the division superintendent. These interviews will not disrupt the educational program or cause undue confusion and shall be conducted under conditions approved by such principal, staff member, or division superintendent. No interviews of students shall be conducted until a school staff member has contacted the student’s parents or guardians. Representatives of the news media who wish to conduct interviews are subject to all policies and regulations governing visitors to school property.
The division superintendent may permit the broadcasting of home athletic contests by radio or television in accordance with the regulations of the Virginia High School League, provided that such broadcasting is done as a public service or the sponsor of such broadcast is appropriate. [Division Policy 2-2.5]

### MEDICATION

#### Prescription Medications
Montgomery County Public Schools personnel may give oral prescription medication to students only with a physician/dentist/licensed nurse practitioner’s written order and written permission from the student’s parent or guardian. Such medicine must be in the original container, and parents are requested to deliver the medication to the principal, school nurse, or the principal’s designee.

Prescription Medications for Field Trips must be delivered to the Nurse to the in their original container, etc. three days prior to the trip in order for the student to be allowed to go on the trip. If this is a prescription that the school does not already have Doctor's orders on, they must accompany the medication. This policy in non-negotiable.

#### Self-Administration of Medication
Self-administration of prescription medications is prohibited for students in grades nine through twelve with one exception. Medications needed in medical emergency such as inhalers, epi-pens, or glucose tablets may be kept in the possession of a student and may be self-administered only with a physician/licensed nurse practitioner’s written order and written parental permission that is on file with the school.

Students in grades nine through twelve may self-administer non-prescription medications under the following conditions:

- written parental permission for self-administration of specific non-prescription medication is on file with the school;
- the non-prescription medication is in the original container and appropriately labeled with manufacturer’s directions;
- the original container is appropriately labeled with the student’s name; and
- the student possesses only the amount of non-prescription medicine needed for one school day/activity.

All students needing to take prescription or non-prescription medication are required to report to the main office for appropriate forms and procedures. Under no circumstances are students to be in possession of any medications without following proper procedures. Sharing, borrowing, distributing, manufacturing or selling any medication (prescription or non-prescription) is prohibited. Permission to self-administer prescription or non-prescription may be revoked if the student violates this policy. The student will be subject to disciplinary action in accordance with the Code of Conduct and the Alcohol and Other Drugs Policy.

Sharing and distributing prescription medication may result in a recommendation of expulsion. Using any medicine or ingredient for medicine for purposes other than the medicines' intended purpose will be considered a violation of the Drug Policy.

### MINUTE OF SILENCE
The Montgomery County School Board has established the daily observance of one (1) minute of silence in each classroom of the school division (Division Policy 6-1.5). At AHS, this minute of silence is observed in first period every day, immediately following the Pledge of Allegiance. During this minute of silence, students must remain seated and silent and make no distracting display.

### MISSION STATEMENT
Blacksburg High School provides high expectations along with effective and appropriate support as we prepare our students to reach their potential as responsible citizens, compassionate human beings, and lifelong learners.

### PARKING AND DRIVING FOR STUDENTS
All vehicles parked on school property are subject to the State Motor Vehicle laws and the following school regulations:
1. Entering through the Middle School/Bus Lane in the morning is open to students from **7:45 am – 8:05 am ONLY**. Students are not to leave anytime during the day through the Middle School campus.

2. All students parking on campus **MUST** display a current. BHS parking permit (costing $11 for one car, or $16 for multiple family cars) will be displayed on the **back windshield on the bottom right corner (passenger side)**. If the permit is not properly **displayed with the number visible** and permanently attached (not taped or partially attached) cars will be ticketed.

3. Any freshman student parking on school property will lose his/her parking privileges for the first 6 weeks of his/her sophomore year on the first offense. Additional offenses will result in towing at the student’s expense.

4. Students may not **LOAN** permits to other students under any circumstances.

5. Students who are driving a car without a permit must report to the main office upon arrival to report this temporary vehicle and avoid being ticketed.

6. The speed limit on school grounds is 15 MPH. **Any student driving too fast or recklessly will have his/her parking privilege suspended or revoked, if deemed necessary.**

7. Upon arrival at school, students must park immediately and enter the building.

8. Students are not allowed to remain in a parked car on school grounds during the school day.

9. Students may not return to the parking lot during the school day unless a faculty escort is available. Failure to comply will result in ISS for being in an unauthorized area. Escorts will be limited to necessities such as medication – not forgotten books, papers, lunch, etc. Please check for everything you need before leaving your vehicle each morning.

10. All vehicles parked on school grounds are subject to being searched by the school administration or legal authorities.

11. **Students may only park in the student lot.** Students parking anywhere else on campus may be towed without warning and an automatic minimum 3 weeks loss of parking privileges. 2nd offense will result in loss of parking privileges for a year.

12. Students with short term injuries, such as a broken leg, should report to the Main Office for instructions.

13. Cars parked in fire lanes, no parking zones, or in areas that impede the flow of traffic **may be towed without warning.**

14. Since the State furnishes bus transportation for all students, parking and driving on campus is a special privilege that the school provides to students who are mature enough to accept the responsibility. However, school officials reserve the right to suspend or revoke this privilege to anyone who willfully disobeys any traffic laws, misuses the vehicle, endangers the safety of himself or others, or fails to comply with parking regulations.

15. No students are allowed to ride in the bed of a pickup truck or on the outside of any vehicle on school grounds.

16. **CARS TOWED DUE TO PARKING VIOLATIONS WILL BE AT THE OWNER’S EXPENSE.**

17. The owner of the parking permit is responsible for the proper parking and operation of the vehicle on school grounds regardless of who the driver is.

18. Any actions by a driver or passenger that are unsafe may result in loss of parking privileges for the driver of the vehicle involved. Other action may be taken. Student safety is our number one priority.

19. Consequences for moving violations will be based on the severity. They could result in immediate permanent loss of parking privileges.

20. The Band parking area is the area within the blue lines between the entrance and the steps. **ALL CARS MUST BE MOVED from this area daily by 3:00 pm through first semester.**

21. Senior Parking area is to the right and left of the steps.
The following penalties will result for violations of any of the above parking or moving regulations (these penalties do not apply to number 9, above):

<table>
<thead>
<tr>
<th>First offense</th>
<th>Warning ticket, parental notification. (No warning if vehicle obstructs traffic, blocks a fire hydrant, is parked in a fire lane; car towed.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Second offense</td>
<td>Loss of parking privilege for 2 weeks (10 school days), optional parent notification.</td>
</tr>
<tr>
<td>Third offense</td>
<td>Loss of parking privilege for the remainder of the semester. Parental notification.</td>
</tr>
<tr>
<td>Fourth offense</td>
<td>Loss of parking privilege for remainder of the school year. All parking stickers must be turned in to the office within 48 hours to avoid further disciplinary action. Parental notification.</td>
</tr>
<tr>
<td>Fifth offense</td>
<td>At discretion of administration.</td>
</tr>
</tbody>
</table>

PLEDGE OF ALLEGIANCE

Per School Board Policy 6-1.5, “The Pledge of Allegiance shall be recited daily in each classroom of the Montgomery County Public Schools as part of opening exercises. During the recitation of the Pledge of Allegiance, students shall stand while facing the flag with their right hands over their hearts or in an appropriate salute if in uniform. No student shall be compelled to recite the Pledge of Allegiance if the student, the student’s parent(s), or legal guardian objects on religious, philosophical or other grounds to the student’s participation in this exercise. Students who are exempt from reciting the Pledge of Allegiance shall stand quietly or sit at their desks while others recite the pledge and make no display that disrupts or distracts those who are reciting the pledge. Appropriate accommodations shall be made for students who are unable to comply with the procedures described herein due to disability.”

PROJECT AIM

Project AIM (Academic Intervention Model) is a Montgomery County Public Schools division-wide initiative to assist students who have encountered “roadblocks” to graduation. Through Project AIM, students who have fallen behind their graduation cohort, or who are in jeopardy of not graduating from high school, are provided an opportunity to work in a virtual environment to recover or earn credits. Any high school student who is having difficulty meeting the requirements for high school graduation may be considered for Project AIM.

Students must be referred to Project AIM by the principal or the SAP Team. The MCPS On-Time Graduation Counselor screens all referrals to determine eligibility. Based on the course(s) for which a student is seeking credit(s), Project AIM teachers use PLATO Learning courseware and supplemental resources to design an appropriate individualized plan of study for each student. The On-Time Graduation Counselor will work with each student and the principal to determine the best path to graduation and develop an on-time graduation plan.

To be eligible for Project AIM, students must be enrolled in a Montgomery County high school. Project AIM students must meet the requirements of the Virginia High School League to participate in VHSL activities; the school administration will determine student eligibility based on VHSL regulations. Students are enrolled at their home school and may be afforded all of the opportunities to which other students have access. Students are accountable for all school policies and regulations while on the school campus.

SAFETY DRILLS AND EMERGENCY EVACUATIONS

In order to ensure the safety of our children while they are at school, we practice several types of safety drills throughout the year (fire, tornado, earthquake, lockdown, etc). Many of these drills are mandated by the Virginia Department of Education. The overall goal is to prepare us to respond in the event of an emergency. Teachers will be made aware of scheduled drills and will therefore be able to assure students that there is no real threat. Local law enforcement may also participate in some drills. Some drills may involve the transportation of students to a location off of school grounds. This aspect of a drill helps the practice of an evacuation situation.

As required by Virginia law, every Montgomery County public school shall conduct at least two lockdown drills during the first 20 school days during each school session and at least two additional lockdown drills during the remainder of the school session, in order that students may be thoroughly practiced in such drills. Lockdown plans and drills shall be in compliance with the Statewide Fire Prevention Code (§ 27-94
et seq.). It is important that students follow the teacher's directions and any PA announcements during a lockdown drill.

During the school year, it will be necessary to evacuate the building either as a drill or in an emergency situation. **Fire drills will be conducted once each week for the first month of school** in order that pupils may be thoroughly practiced in such drills. During the remainder of the school year, **fire drills will be conducted once each month**. Directions for evacuating the building during a drill or actual crisis situation are posted in each room. Whenever the fire alarm is sounded, students should leave the building as quickly as possible without running. Students should stay together with their class and teacher as they leave the building and report to the designated safe area where they must remain with their class and teacher (teachers will take roll). In case the designated door or exit is blocked, use the next closest exit. When signaled to re-enter the building, students are to regroup with their assigned teachers and return to class (teachers will again take roll).

Every effort is made to avoid scheduling fire drills that conflict with other scheduled school-wide activities. No fire or evacuation drills will be conducted during periods of mandatory testing required by the Board of Education, midterm/final exams, and other school-wide testing days. *(MCPS Policy 4-2.1)*. We will continue to teach our students about being safe and will work to help them understand the importance of being prepared throughout the school year. Parents are encouraged to talk with their children about school safety.

Students should also report any fire hazard or any other suspected unsafe condition in the school to a teacher or school official. Sounding a false fire alarm is a violation of the code of Virginia and will be dealt with accordingly.

### SCHOOL RESOURCE OFFICER

The Blacksburg Police Department, in a partnership with The Montgomery County Public School System, has placed a School Resource Officer at Blacksburg High School. The School Resource Officer will be at Blacksburg High School each day during normal operating hours. The School Resource Officer’s primary duties are to serve as an advisor to students, parents and the staff. The School Resource Officer will also serve as a guest lecturer in classes where legal and safety issues are part of the curriculum. Parents may contact the School Resource Officer by calling the front office.

### SCHOOL SAFETY HOTLINE

To assist us in our efforts to maintain a safe school, the Montgomery County School Board, in cooperation with the Sheriff’s Department, has established a toll-free school safety hotline for the exclusive use by students in our school division. The program, known as **SAFE-VA-1**, operates a 24-hour hotline service to provide another avenue for students to confidentially report safety concerns in their school. The motto, “It’s Your School – Keep it Safe,” lets students know that they share the responsibility of protecting themselves, their friends, and their school.

The toll-free number for our school division is: **1-866-SAFE-VA-1 (1-866-723-3821)**

### SCHOOL STORE

The Bear Necessities is Blacksburg High School’s #1 source for spirit wear and accessories, including Under Armour and NIKE products. The store is located near the cafeteria and hours of operation will be posted daily. The Bear Necessities is also operational during select home football and soccer games at Bill Brown Stadium. The Bear Necessities is managed by the Advanced Sports Marketing class.

### STANDARDS OF CONDUCT POLICY FOR EXTRA-CURRICULAR PARTICIPATION

Blacksburg High School feels that it is a privilege for our students to participate in VHSL and BHS sponsored extra / co-curricular activities. The student has a responsibility to act as a good citizen in the classroom, during competition, performances, and in the community. The student must obey all federal, state, and local laws, as well as, BHS rules and the Montgomery County Public Schools code of conduct.

Blacksburg High School does not allow the use, possession, or distribution of any illegal substances by any student. We do not allow the use, possession, or distribution of alcohol, tobacco products, and/or the misuse / distribution of medications by any student.

Blacksburg High School does not condone any form of hazing. Refer to definition of hazing in BHS student agenda.
The student responsibilities are:

- Obey all school, county, athletic, and school organization rules and policies
- Maintain academic eligibility
- Attend class
- Know, follow and be accountable for VHSL rules when applicable
- Display good sportsmanship and good citizenship
- Protect their health

The purpose of this policy is to assist students in avoiding improper conduct that would be a violation of BHS and/or MCPS policies, federal, state, and local laws. Suspension and/or dismissal from VHSL and BHS sponsored extra / co-curricular activities may result from violating this policy.

**STUDENT ASSISTANCE PROGRAM (SAP)**

The Student Assistance Program is a team approach to helping students access the resources they need to stay in school, graduate on time, and prepare for post-secondary opportunities. The SAP Team meets on a regular basis to review the progress of students who are referred to the program. The team gathers data to understand the problems a student may be experiencing and to look for existing resources to help that student be successful in school. Students can be referred by school faculty and staff, parents, fellow students, community members, or the students themselves. To make a referral, contact the school guidance office to request a SAP referral form. Return the completed form to the guidance office. For more information go to: [http://www.mcps.org/cms/One.aspx?portalId=92248&pageId=4770035](http://www.mcps.org/cms/One.aspx?portalId=92248&pageId=4770035)

**STUDENT CODE OF CONDUCT**

It is the expectation of the Montgomery County School Board that schools maintain an environment that is safe, drug free, and conducive to learning. To that end, the School Board seeks to direct student behavior based on clearly defined expectations, responsibilities, procedures, and consequences by publishing a current Student Code of Conduct (MCPS Policy 7-3.1) each school year. The primary purpose of these guidelines is to clarify rules specific to our school. The purpose of these rules is to protect the rights of students who seek an educational opportunity free from disruption and harassment and to minimize the use of teacher time and energies in dealing with students who are responsible for violating the code of conduct.

Students are expected to know and comply with the Montgomery County Student Code of Conduct. The policies apply to any student who is in or on school property, in a private vehicle on school property, in attendance at a school-sponsored activity (on or off school grounds) including field trips, as well as going to/from school and waiting at bus stops. In addition to these policies, the following general rules of conduct will govern daily behavioral expectations at BHS:

- Maintain regular class attendance, and report to class on time.
- Have the materials and assignments needed for each class every day (this includes dressing out for PE)
- Participate actively in all classes, and ask questions if directions or assignments are not clear; put forth best effort.
- Show respect for staff, and comply with the reasonable requests of any school employee the first time.
- Respect the rights and differences of others.
- Be responsible for personal and school property.
- Take pride in our facility, assume ownership of it, and share responsibility in maintaining and improving it.
- Promote school spirit by supporting and contributing to school-sponsored activities and events.
- Represent our school positively through good sportsmanship and responsible behavior at school-sponsored activities and events.
- Resolve conflicts in a mature, appropriate, and non-violent manner

To access: [MCPS Student Code of Conduct](http://www.mcps.org/cms/One.aspx?portalId=92248&pageId=4770035).

**STUDENT DROP-OFF/PICK-UP**

Student drop off and pick up should be done at the front entrance. Drivers are encouraged to use the entire sidewalk in front of the school for drop-off and pick-up to help avoid traffic congestion. Students with early
release of any type (work, appointments, etc.) who return to pick up other students must pick them up outside the front entrance. Failure to comply will be considered a driving violation and will be dealt with accordingly.

**STUDENT EXPECTATIONS**

<table>
<thead>
<tr>
<th>Classroom</th>
<th>Hallway</th>
<th>Extracurricular Activities</th>
<th>Cafeteria</th>
<th>Bus</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>B</strong> Ready</td>
<td>Carry a hall pass</td>
<td>Participate in all events in a positive manner</td>
<td>Stay in designated areas</td>
<td>Find seat quickly</td>
</tr>
<tr>
<td>Follow classroom teacher’s expectations</td>
<td>Walk directly to designated area</td>
<td>Stay in personal space</td>
<td></td>
<td>Remain seated</td>
</tr>
<tr>
<td>Encourage others</td>
<td>Stay in personal space</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>B</strong> Respectful</td>
<td>Use school appropriate language and volume</td>
<td>Use school appropriate language and volume</td>
<td>Use inside voice and school appropriate language</td>
<td></td>
</tr>
<tr>
<td>Follow Academic Integrity Policy</td>
<td>Keep area clean</td>
<td>Keep area clean</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>B</strong> Resilient</td>
<td>Use kind language and behaviors</td>
<td>Use kind language and behaviors</td>
<td>Use kind language and behaviors</td>
<td>Use kind language and behaviors</td>
</tr>
<tr>
<td>Be willing to learn and take intellectual risks</td>
<td>Remove yourself from a troubling situation</td>
<td>Show good sportsmanship (win or lose)</td>
<td>Accept direction from all staff</td>
<td>Accept direction from driver</td>
</tr>
<tr>
<td>Accept feedback with an open mind</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**STUDENT FEES**

The approved student fees for the 2018-19 school year (as specified in Policy 3-3.12) are:

<table>
<thead>
<tr>
<th>LOCKERS &amp; PARKING</th>
<th>CLASS DUES</th>
<th>HEALTH &amp; PE UNIFORMS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hall Locker Fee</td>
<td>Freshman</td>
<td>T-Shirt</td>
</tr>
<tr>
<td>Gym Locker Fee</td>
<td>Sophomore</td>
<td>Shorts</td>
</tr>
<tr>
<td>Parking Pass</td>
<td>Junior</td>
<td>* Students who qualify for free lunch will be loaned a uniform for the school year.</td>
</tr>
<tr>
<td>* Multiple vehicles</td>
<td>Senior</td>
<td></td>
</tr>
</tbody>
</table>

$6.00 | $6.00 | $13.00 |
$4.00 | $8.00 | $13.00 |
$11.00 | $11.00 |
$16.00 | $16.00 |

Students who plan on driving to school will be required to register their cars and purchase a Parking Pass. Student fees are collected during the weeks prior to the opening of school, at summer orientation & open house, and the first few days of school. Requests for fee waivers must be submitted in writing to the school principal.

There are no textbook rental or library fees. However, students are responsible for lost or damaged books. Any assessed fines or replacement costs must be paid prior to the end of the school year. These obligations must be taken care of before a class schedule for the following school year can be mailed home in the summer.
Online Fee Payment
The BHS Office uses the online payment program: MySchoolBucks.

Delinquent Debt
Any student who has a delinquent or outstanding debt – library fines, charges for lost/damaged books, unpaid fees for uniforms, unresolved accounts for fundraisers, etc. – will not be allowed to participate in any extra-curricular event sponsored by the school for which there is a cost. Such activities may include sporting events, dances, prom, and some field trips. Any student attending an extra-curricular activity while on the debt list will be subject to disciplinary action. Payment of these debts should be made to the school bookkeeper. Debts incurred in the preceding school year are carried over to the current year. Students who have any unsatisfied debt from the previous school year will receive a “Debt Slip” in the summer mailing in lieu of their class schedule. Students who wish to have a copy of their schedule before the first day of school, may pick up their schedule in the BHS main office only after satisfying all debts. Seniors having unresolved debts may be barred from participating in graduation ceremonies.

STUDENT INFORMATION FORM
A Student Information Update form is distributed to students at the beginning of each school year. Any change of address, telephone number, legal guardian information, custody status, medical information, or emergency contact information must be reported to the main office. Accurate information is essential in case of illness or emergency. Parents/Guardians should carefully consider who they designate as “emergency contacts” for their children. By listing individuals as “emergency contacts”, parents/guardians are authorizing these individuals to pick up their children from school when a parent/guardian cannot be reached.

Montgomery County Public Schools typically release “directory information” of students in certain school publications and to certain outside organizations per division policy 7-1.3. Military recruiters often request “directory information” of all juniors and seniors to be used by them specifically for armed services recruiting purposes and for informing students of scholarship opportunities. Division policy 7-1.3 allows us to disclose only the names and addresses of present and former students to military recruiters without prior written consent. However, federal law requires us to include telephone listings in the information provided to military recruiters, upon their request, unless a parent/guardian advises us that they do not want this information disclosed. If you do not want Blacksburg High School or Montgomery County Schools to disclose this information to military recruiters, you must notify the Blacksburg High School Guidance Office in writing. At the beginning of each school year, parents/guardians will be asked to sign a “Directory Information Consent” form. This form will grant Montgomery County Public Schools the right to photograph your child and use his/her picture, silhouette, or other reproductions of your child’s physical likeness in connection with advertisements, publications, and/or videotapes of Montgomery County Public Schools. These reproductions may include an exhibition, Internet web page, incorporation into a publication, a television broadcast, school advertisement or promotion, or any other use of videotapes.

Military Connected Students
According to the Code of Virginia, school divisions shall identify newly enrolled uniformed services-connected students. Students who have military connections will be coded in Power School accordingly:

- **Active Duty**: Student is a dependent of a member of the Active Duty Force (Army, Navy, Air Force, Marines Corps, Coast Guard, or National Guard, the Commissioned Corps of the National Oceanic and Atmospheric Administration, or the Commissioned Corps of the U.S. Public Health Services).
- **Reserve**: Student is a dependent of a member of the Reserve Forces (Army, Navy, Air Force, Marine Corps, Coast Guard, or National Guard).

STUDENT INFORMATION SYSTEM
Students can access Student Portal to view grades, past grades, and attendance. To log in, go to [Parent Portal](#). If you need assistance, check with our media specialist in the library.

STUDENT IN “GOOD STANDING”
This policy aims to recognize and assist all students to take responsibility for their actions and to encourage each student to maintain or improve his or her performance as an engaged, contributing, and empowered member of the Blacksburg High School learning community.
The outcome sought is for each student to maintain a consistent focus on their intended educational outcomes by responsibly carrying through all of their requirements to achieve success as respectful, responsible, and safe school citizens in all areas including academic, extracurricular, and sports teams. It is intended that all students will at all times maintain "Good Standing".

**Blacksburg High School** students will be considered to obtain the status of being in "good standing" by achieving the following indicators:

- GPA greater than 2.0
- adhering to all Student Handbook policies including:
  - attendance
  - dress code, and
  - behavior requirements

Students with failing grades, excessive tardies/check-outs, and/or excessive absences, and behavior misconduct will lose their status of "good standing". Students deemed not to be in good standing may lose permission to:

- Attend/Participate in Before/After School Events and Activities
- Park on Campus
- Attend/Participate in Field Trips

*In all cases, the administration will have the final say for a student's standing as it relates to the above criteria.*

**STUDENT ORGANIZATIONS & CLUBS**

Clubs at Blacksburg High School are designed to relate to curriculum, students’ needs and student interests. All clubs have a faculty sponsor. There are over 80 clubs for students to choose from. Club dues vary from no dues to $25.00 depending on whether or not there are state and/or national affiliations for the clubs. The average club dues are $3.00 to $5.00 and go to support club activities and service projects. Students should bring dues to the first meeting if interested in a more popular club like Chess Club or Video Game Club since they have limited space and take students on a first come, first served basis.

Clubs will meet throughout the year. The first club meeting allows students to visit clubs they are interested in to see if they would like to join. Only members can attend club meetings for the remainder of the year. A roster of members is produced for each meeting to that if someone wants to join later in the year and the club is not full, they can be added to the roster. Sponsors will check roll at each club meeting for attendance. Any student missing a meeting needs to make arrangements with the sponsor if they are at school the day of the meeting.

Study Halls are provided for students who do not go to a club meeting.

Clubs are divided into two club groups for meeting purposes. Students can become a member of different club groups just as long as they meet at different times. A few of our clubs meet after school and their meeting schedule is based on the agenda that the students and the sponsor develop.

Clubs are an excellent opportunity for students to develop their leadership skills and participate in a variety of service projects.

**Purchasing**

All purchasing related to school activities, sportswear, club activities or school organization must be done through the school accounting office and not through parents. Before collecting funds and purchasing an item, you must have the approval of your sponsor, coach, or athletic director and know the proper way to collect funds to be turned in to the school bookkeeper. Then a purchase order will be written and the item(s) can be ordered. (Nothing should be purchased or ordered without first securing a purchase order from the bookkeeper or athletic director.) Most schools do not pay tax for most items. (But if purchases are made without a purchase order, tax is charged.) When the items are received, the invoice should go to the bookkeeper for a school check to be written to pay for the items.

**National Honor Society**

Membership in the National Honor Society is an honor bestowed on those students who have acquired a 3.5 grade point average and have exhibited outstanding service, leadership and character. In order to be considered for membership, a student is required to complete a personal data sheet concerning his/her service
and leadership. The student then must obtain recommendations from 3 teachers who serve as reference to the student's character. Student's discipline folder will be reviewed for any documented violations of the Montgomery County Public Schools Code of Conduct or Blacksburg High School policies. The National Honor Society Faculty Council makes the final selection of new NHS members based upon information received. A majority vote is needed for selection; neither NHS advisors nor the Principal vote. Students not selected will be consulted by an advisor and areas of deficiency defined.

After School Activities
- Students shall remain in the building once they enter for an activity. Students leaving the activity shall not be allowed to re-enter the building.
- Students leaving an athletic event may return only if they purchase another ticket at the full price.
- Faculty sponsors and other authorized personnel shall have the right to refuse admittance to anyone.
- Middle school students shall not be admitted to dances.
- No students are permitted to remain in the building unsupervised.
- Student conduct rules and expectations apply to all after-school activities.
- All students remaining after school are required to be supervised by a coach, sponsor or teacher at all times.

To Form a New Club at BHS
In order to form a new club at Blacksburg High School, the following items are needed:

1. Provide us with a description of the club and how it relates to curriculum and student needs.
2. Provide us with the names and addresses of the committee of students who want to organize the club.
3. Provide us with the school sponsor who has agreed to oversee this club and have the sponsor sign the club proposal.
4. Provide us with a place for club meetings and select a club group meeting time.
5. Obtain principals' approval after the above information has been given.

If you have any further questions or concerns, please speak with an Assistant Principal. All club proposals need to be submitted by May 1.

Publicity for School Activities
Tag strips/Bulletin Boards are available in all areas of the school. Please use these for advertising club activities, campaign posters, service projects, etc. Please do not tape to brick, drywall, or windows. Remove all advertising after the event or election is over.

Disbanding a Club
The Administration reserves the right to disband a club that does not follow school expectations. Any money in their treasury will be transferred to the SCA for food baskets. A club that voluntarily disbands can used the form in the Faculty Handbook and disperse their money appropriately.

STUDENT SEARCHES
Periodically BHS may be visited by law enforcement units using law enforcement canines. Parking lots, lockers, classrooms, and backpacks are areas that are normally searched.

Search and Seizure
To maintain order and protect students and school personnel, school authorities may, with reasonable suspicion, search a student or student automobiles on school premises. Student lockers are school property and remain at all times under the control of the school. School authorities may seize any illegal, unauthorized, or contraband materials discovered in the search. All persons attending BHS sponsored events are subject to search.

TELEPHONES
Front office phones should only be used in case of an emergency with permission from front office staff. Any calls to parents must be made from the front office phone to insure proper sign-out procedures.
TEXTBOOKS

Students are accountable for damage to textbooks. Students are expected to return all textbooks, library books, and classroom sets which they have been issued in the same condition as received, with the exception of normal wear. Upon receiving textbooks, students should inspect them for damage and report any to the teacher. This will hopefully keep students from being charged for, or accused of, damages they are not responsible for.

TRESPASSING

Per Division Policy 2-3.6, “No one shall be in a school building after school hours unless he/she is on official school business, is participating in a supervised school activity, is authorized by the administration, or is a spectator at an event open to the public. It is unlawful for any person to enter a school at nighttime without the consent of an authorized person except to attend an approved meeting or service. It is prohibited for any person, whether or not a student, to enter or remain on any school property, including school buses, in violation of (i) any direction to vacate the property by an authorized individual, or (ii) any posted notice which contains such information, posted at a place where it reasonably may be seen. Persons violating these provisions of state law may be prosecuted. For purposes of this policy, school principals are ‘authorized individuals,’ and may direct persons to leave school premises and, in appropriate circumstances, issue no trespassing directives.”

Vandalism

Blacksburg High School will not tolerate vandalism and destruction of property. Students and their parents/guardians may be required to provide restitution to repair or replace damaged property. With everyone’s help and cooperation, BHS can maintain its excellent facility.

UNAUTHORIZED PERSONS ON SCHOOL PROPERTY

Unauthorized persons should not be in the school building or on school grounds at any time without the permission of the principal. Unauthorized persons include, without limitation, the following:

- Students not assigned to BHS
- Students suspended or expelled from any MCPS school
- Students advised by the principal or assistant principal to leave school grounds
- Any person who has not obtained a visitor’s pass from the main office (not an approved visitor)
- Any person previously warned not to be on school grounds
- Any other person not having official business at the school
- Any person who is causing a disruption of the programs or activities

Citizens and parents/guardians whose conduct is not disruptive of the normal school operations are always welcome to observe the operations of the school, but should first obtain permission from the principal’s office.

Teachers are obligated to inform the principal of any unauthorized person they find on the premises. Any unauthorized person will be asked to leave the grounds at once. An administrator may enlist the aid of law enforcement officials to remove any unauthorized person from the school grounds refusing to leave on their own or whose actions are disrupting the school’s instructional or extracurricular programs.

SEX OFFENDERS ON SCHOOL PROPERTY

Per Division Policy 2-3.6, “No adult who has been convicted of a sexually violent offense, as defined in Virginia Code Section 9.1-902, may enter or be present upon public school property, during school hours and during school-related and school-sponsored activities, unless: (i) he is a lawfully registered and qualified voter, and is coming upon such property solely for the purposes of casting his vote; (ii) he is a student enrolled at the school; or (iii) he has obtained a court order allowing him to enter and be present upon such property, and is in compliance with terms and conditions of the order.”

All Montgomery County Public Schools utilize driver’s license scanners with a sexual offender auto-check program for visitor registrations. This system will run the names and birthdates of visitors through the sexual offender registry.

The Administrative Assistant will attempt to confirm the information in the database to conclusively determine if the visitor is on the registry. Any visitor whose name and/or birth date triggers a warning within the sexual offender registry will be denied entrance and will be asked to leave the premises. Unfortunately, the Sexual Offender Registry is not perfect and there is always a possibility that a person’s name and/or birth date could trigger a “false positive.” It is our practice to treat all registry alerts as valid until
conclusively proven otherwise. Any alert that cannot be readily identified as a “false positive” will result in the visitor being asked to leave school premises and/or contact local law enforcement.

Any visitor who is denied entrance will be provided with the Reported Sex Offender Protocol sheet. If a visitor is uncooperative, or wishes to challenge the information on the registry, the school should contact local law enforcement for assistance.

For visitors who flag the system but leave when asked, the school will still notify local law enforcement of the incident on the day of its occurrence. Visitors who believe that there is a mistake should call the school and make an appointment to discuss the matter further with the principal and work with our local law enforcement to ensure that the situation is appropriately addressed. We appreciate everyone’s cooperation and understanding in such matters. Our ultimate is to protect our students and uphold the law. We do this with the safety and best interest of our students in mind.

### UNAUTHORIZED AREAS

Students are not permitted in the following areas of the school when not being used as part of a class, practice, assembly, or other approved activity and **under the direct supervision of a staff member:**

- Teacher Collaboration Offices/Areas (use of phone, vending machines, copy machines, kitchen area not permitted)
- Teacher dining room
- Staff offices
- Student Services (Workroom Area)
- Unoccupied classrooms
- Student Collaboration Areas
- Computer labs
- Auditorium/stage
- Sound/projection booth
- Career & Technical shops
- Custodial closets/offices
- Loading Dock
- Kitchen
- Mechanical rooms/closets
- Closets/Rooms containing Electrical, Computer (MDF), Telephone and/or Other Building Systems
- Locker rooms other than when scheduled for PE or Athletics (students must be in the designated locker room for the activity)
- Elevators, unless use is authorized due to injury or disability
- Parking lots
- Athletic Facilities/Fields
- Any unsupervised areas

Students are not permitted to be outside of the building during class changes, or at any other time during the school day, unless required by their class schedule or as part of a supervised class activity. Additionally, students are not allowed to go to the elementary or middle school without permission. Students who are found in an unauthorized area or who leave the building/grounds without permission are subject to disciplinary action.
## VIRGINIA HIGH SCHOOL LEAGUE

<table>
<thead>
<tr>
<th>Fall Sports</th>
<th>Winter Sports</th>
<th>Spring Sports</th>
</tr>
</thead>
<tbody>
<tr>
<td>Girls’ JV Volleyball</td>
<td>Boys’ JV Basketball</td>
<td>Boys’ JV Baseball</td>
</tr>
<tr>
<td>Girls’ Varsity Volleyball</td>
<td>Boys’ Varsity Basketball</td>
<td>Boys’ Varsity Baseball</td>
</tr>
<tr>
<td>JV Cheerleading</td>
<td>JV Cheerleading</td>
<td>Boys’ Lacrosse</td>
</tr>
<tr>
<td>Varsity Cheerleading</td>
<td>Varsity Cheerleading</td>
<td>Girls’ Lacrosse</td>
</tr>
<tr>
<td>Girls’ Cross Country</td>
<td>Girls’ Indoor Track</td>
<td>Girls’ JV Softball</td>
</tr>
<tr>
<td>Boys’ Cross Country</td>
<td>Boys’ Indoor Track</td>
<td>Boys’ Varsity Softball</td>
</tr>
<tr>
<td>JV Football</td>
<td>Girls’ Swim/Dive</td>
<td>Boys’ JV Soccer</td>
</tr>
<tr>
<td>Varsity Football</td>
<td>Boys’ Swim/Dive</td>
<td>Boys’ Varsity Soccer</td>
</tr>
<tr>
<td>Golf</td>
<td>Girls’ JV Basketball</td>
<td>Girls’ JV Soccer</td>
</tr>
<tr>
<td></td>
<td>Girls’ Varsity Basketball</td>
<td>Girls’ Varsity Soccer</td>
</tr>
<tr>
<td></td>
<td>Wrestling</td>
<td>Boys’ Tennis</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Girls’ Tennis</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Boys’ Outdoor Track</td>
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<tr>
<td></td>
<td></td>
<td>Girls’ Outdoor Track</td>
</tr>
</tbody>
</table>

### VHSL Year-Long Activities

<table>
<thead>
<tr>
<th>Debate</th>
<th>Forensics</th>
<th>ACE/Scholastic Bowl</th>
</tr>
</thead>
<tbody>
<tr>
<td>Creative Writing</td>
<td>Literary Magazine</td>
<td>Yearbook</td>
</tr>
<tr>
<td>Newspaper</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Participants in VHSL activities must be enrolled in a minimum of five classes for credit and have passed five class credits for the previous semester.

The VHSL requires that any student that tries out for and/or participates on a VHSL sponsored team: (a) must have a current medical physical (on the required VHSL physical form) - physicals are good from May 1 of current year to June 30 of the succeeding year (b) be enrolled in no fewer than 5 subjects for credit and have passed at least 5 subjects for credit the previous semester.

### Alternate Transportation

Student athletes are expected to travel with the team to a contest and return with the team on the team bus. The coach may require student athletes to ride together on the team bus as part of the athletic program.

**Exception:** Students must have prior approval of the coach/AD if they are not riding the bus to or from an athletic event. The coach must personally release the student to the parent or parent designee after the game. With the coach’s approval, a student may travel with his/her parents or their designee if there is advance consent provided, in writing, prior to the trip.

Student athletes will not be released to another student for transportation.

Student athletes traveling in a private vehicle are not covered by the Montgomery County Public Schools transportation insurance policy.

Alternate Transportation Permission Form.

### VISITORS DURING SCHOOL/LUNCH

Students who wish to have friends from other schools/locations visit Blacksburg High School must submit a letter of request from their parents prior to the date of visitation. This letter must include parent's responsibility for your friend's behavior during his/her time at BHS. Following the principal's approval, each of your teachers must provide written permission for a visitor in his/her classroom. Persons who wish to visit students during a lunch period must obtain a visitor's pass from the Main Office. Visitors are allowed only 1 visit per semester. No visitors are allowed from other Montgomery County schools or other school divisions where school is in session.

### WITHDRAWAL PROCESS

Should a student desire to leave Blacksburg High School and enroll elsewhere, the student needs to complete a Withdrawal form. Withdrawal forms should be obtained in the Guidance Office. It is the student's
responsibility to return all books and supplies issued to them. In addition, all outstanding charges/fees should be paid to insure timely forwarding of student's records and transcripts.

Students should be aware that leaving school without properly notifying the Guidance Office and providing the appropriate documentation, could reflect a “dropout” status on the student’s school record.

WORK PERMITS FOR STUDENTS

Students age 14 & 15 must have a work permit in order to work - exemptions include 1) farms, gardens, and/or orchards, 2) work around the home for parents, 3) volunteer work, 4) non-agricultural, non-manufacturing jobs where parent owns the business, 5) page or clerk for either the House of Delegates or the Senate of Virginia, 6) occasional work around someone's home, such as yard work, 7) Work performed for any state or local government.

To secure a work permit with the Virginia Department of Labor go to Employment Certificate Application Instructions.